

***Broadus Town Council  
Regular Meeting  
January 5, 2010***

Mayor Alveda Hurst; Councilman Robert Traub; Councilman David Day; Councilman Kurt Collins; Police Chief Cassidy Zimmer; Public Works Director Raymond Ragsdale; Clerk Peggy Fruit; and Sheriff John Blain.

Mayor Hurst called the meeting to order at 6:00 pm. Following the Pledge of Allegiance, Councilman Traub moved to approve minutes of the previous meeting as submitted by Clerk Fruit. Councilman Day seconded the motion. Motion carried.

Sheriff Blain has been leading the way on trying to establish a plan for the “Deer in Broadus”, currently this mission is on hold until the local Game & Fish Officer returns from the academy. It will be a Town and County policy on how to handle the deer problem since the airport and golf course have issues with the deer population.

Personnel Manual is being reviewed by the employees, Clerk Fruit recommended the Mayor and Council complete their review prior to sending it to MMIA for review. Mayor Hurst inquired about employee evaluations. An evaluation form will be typed up and all employees will be evaluated. PW Ragsdale has completed reviewing position descriptions for Public Works. Chief Zimmer is currently working gathering job description information for his position.

Clerk Fruit submitted the grant application to the Council; before it can be signed a line of credit at a lending institution will need to be established to finish the requirements of the building project which needs to be submitted on the grant application. All money used for the building project is listed on a page of the grant. Councilman Collins asked several questions concerning the building project and the total amount of the project. The addition floor will have to be 9 inches taller than the existing building, it was recommended to PW Ragsdale to build the addition separate. It was agreed by Council and Mayor the current building needs looked at for possibilities of offices and conference area that would allow for the privacy needed and stay within the amount of grant money and budgeted money without have to get additional funding to complete the project. The Council and Mayor agreed that with the Powder River Chamber of Commerce will have to find a different base of operations. The Town will need 100% of the building space to accommodate the Town staff and court area. Clerk Fruit will contact the Powder River County Chamber of Commerce about this decision. PW Ragsdale reported the State Building Inspector will come down to review ideas and tell us what can and cannot be done to the Town Office building.

PW Ragsdale received a quote on a sander to fit the red pickup; following discussion it was agreed to price another place. The grinder pump at the lagoon needs a new grinding plate, it will cost \$2600.00 to replace this one, and PW will have the old one reconditioned to have a spare. Councilman Collins requested PW Ragsdale to verify that a less expensive one can't be purchased elsewhere before ordering. Rural Water was here to look over the Town's systems; they will work with the Town of Broadus to see what is available in the way of funding to bring the sanitation lift station above ground. DEQ completed a sanitary survey for the Town of Broadus they are concerned with the currently monitoring system for the wells. PW Ragsdale will check prices of a wireless monitoring system. The chlorine testing for the Town of Broadus is being done on total chlorine instead of residual; this is due to the amount of ammonia in the Town's water. DEQ recommended the Town use gas chlorination versus liquid chlorination; it would cut chlorine costs tremendously, only draw back is that the gas system will need to be engineered prior to installation. PW will get cost figures for review of Mayor and Council.

Chief Zimmer has helped with snow removal and garbage the past few weeks; completing end of the year law enforcement reports; pursuing information for position description; and requests the Council review the Nuisance Ordinance and Junk Vehicle Ordinance both of these ordinances have areas that need changed and then need reviewed by Town Attorney Noble. It was agreed by Council to review the ordinances make any additions, deletions, and or corrections, discuss them at the January 19<sup>th</sup> meeting, have Clerk Fruit make changes and will discuss further at the February 2<sup>nd</sup> meeting. Clerk Fruit will contact Mr. Noble office for him to come to the February 2<sup>nd</sup> Council meeting to answer any questions or concerns. Mayor Hurst recommended this process continue until all the ordinances are caught up.

Clerk Fruit reported that twelve letters were sent to possible Council candidates; of them four people have respond by declining the position. It was agreed to put an ad in the newspaper requesting anyone interested in the position to contact the Town office.

The following claims were reviewed and approved by Council:

4904 WCS Telephone	utility	19.41
4912 Tongue River Electric	utility	3208.24
4932 Quad K Supply	supply	278.00
4933 Mid Rivers Telephone Coop	utility	138.80
4934 C&B Operations	supply	47.50
4935 Secretary of State	purchased service	60.00
4936 Postmaster	supply	88.00
4937 Fruit Peggy	wages	1149.18
4938 Strait Rod	wages	150.57
4939 Williams Michael	wages	1114.13
4940 Ragsdale Raymond	wages	1129.34
4941 Department of Revenue	withholdings	402.00
4942 1 <sup>st</sup> Bank	withholdings	2273.52
4943 Zimmer Cassidy	wages	1160.43
4944 J&S Tire and Repair	repair	40.00
4945 Trumps Repair	repair	62.50
4946 Noble Law Firm	legal service	30.00
4947 Southeastern Montana Development		456.00
4948 Grant Trucking	coal	343.20
4949 Calvert Backhoe	repair	320.00
4950 Rogers Lock Shop	supply	77.00
4951		
4952 Ragsdale Raymond	supply	69.99
4953 The Corner-Hoofers	purchased service	74.00
4954 BDJ Construction	gravel	624.00
4955 Dana Kepner	supply	23.80
4956 Broadus Insurance Service	insurance	151.59
4957 Dana Kepner	supply	52.80
4958		
4959 USA Bluebook	supply	48.65
4960 Calvert Backhoe	repair	110.00
4961 Montana Municipal Interlocal Authority	insurance	5094.20
4962 The Corner-Hoofers	purchased service	750.00
4963		
4964 Amsden Anne	tree grant	1000.00
4965 Fruit Peggy	wages	1374.77
4966 Zimmer Cassidy	wages	1517.97
4967 Williams Michael	wages	1170.70
4968 Strait Rod	wages	182.94
4969 Ragsdale Raymond	wages	1184.83
4970		
4971 Traub Robert	reimbursement	40.00
4972 Day David	reimbursement	40.00
4973 Collins Kurt	reimbursement	40.00
4974 Skyview TV	reimbursement	24.00
4975 Powder River County	law enforcement	1500.00
4976		
4977 McEuen Rebecca	wages	163.25
4978		
4979 Titan Machinery	supply	4.60
4980 Secretary of State	fees	15.00
4981 J&S Tire and Repair	supply	160.00
4982 Quill Corporation	supply	57.56
4983 The JP Cooke Co	supply	48.72
4984 Town of Broadus	petty cash	90.69
4985 Mid Rivers Telephone coop	utility	139.73
4986 Range Telephone	utility	129.31
4987 Copps Hardware	supply	1829.74
4988 Zee Medical	supply	72.96

4989 Powder River Recyclers	repair	500.00
4990 Dental Network of America	insurance	855.20
4991 Earley Electric	repair	75.00
4992 The Corner Store	supply	532.28
4993		
4994 Alveda Hurst	reimbursement	40.00
4995		
4996 Postmaster	supply	82.60

With no further business before the Council, Councilman Collins moved to adjourn. Councilman Day seconded the motion. Mayor Hurst adjourned this meeting of the Broadus Town Council at 8:30 p.m.

---

Peggy Fruit, Clerk

---

Alveda Hurst, Mayor

***Broadus Town Council  
Regular Meeting  
January 19, 2010***

Mayor Alveda Hurst; Councilman Robert Traub; Councilman David Day; Councilman Kurt Collins; Police Chief Cassidy Zimmer; Public Works Director Raymond Ragsdale; Clerk Peggy Fruit; Karen Gunther representing local Cancer Group and Sheriff Dispatcher Frankie George.

Mayor Hurst called the meeting to order at 6:00 pm. Following the Pledge of Allegiance, Councilman Traub moved to approve minutes of the previous meeting as submitted by Clerk Fruit. Councilman Day seconded the motion. Motion carried.

Sheriff Dispatcher Frankie George submitted report of activity for Chief of Police for the month of December. Clerk Fruit requested copies of previous month for Town Files. Discussed tickets and filing methods.

Mayor and Council discussed parking on highway and the limited visibility at intersections due to vehicles parked too close to the intersections. Clerk Fruit will re-invite State Highway Department personnel Bub Morgan to the next meeting for further discussion on this matter.

Clerk Fruit reported a water break at Judy Thornock's, Council recommended having Public Works read the meter for exact usage, determination on what to do with excessive water will be done at the next meeting.

Karen Gunther visited with the Mayor and Council concerning the Bounce House which is being considered for the Centennial Festival, the group would like to set it up at the Court House Square. The question is whether or not the Town of Broadus liability insurance would cover the Bounce House, Council recommended that Mrs. Gunther check with the Chamber which generally has event coverage or Powder River County if in fact they do set the Bounce House on their property might have coverage thru them.

Chief Zimmer and Public Works Ragsdale met with the State Building Inspector about remodeling the Town Office. All options brought before the Building Inspector were possible, only stipulation that handicapped regulations must be followed. Rebecca McEuen has been given measurements of the building and will draw up a tentative plan for remodeling.

Mayor Hurst inquired about Powder River Chamber moving their office, Clerk Fruit reported that they have a couple leads but nothing confirmed at this time.

Mayor Hurst has requested that all employees get a copy of their job descriptions and will arrange time frame for each employee to have an evaluation. The personnel manual needs to be reviewed by all Council, any corrections or changes need to be made prior to having MMIA and Attorney Noble doing their reviews. Review of Community Decay Ordinance and Junk Vehicle Ordinance is still being done, Clerk Fruit distributed copies of the MCA pertaining to these ordinances. Floodplain ordinance will be reviewed by Floodplain Administrator Dave Day; Clerk Fruit has made minimal changes thus far. Floodplain Administrator Day reiterated the Base Flood Plain Elevation is 3031 thus requires the lowest floor to be one foot above this elevation at 3032.

Clerk Fruit distributed copies of the Interlocal Law Enforcement Agreement with Powder River County; the contract expires June 30, 2010.

Public Works Ragsdale reported the part for the lagoon pump has been ordered, pricing monitoring systems for the lagoon and water systems, is working with Montana Rural Water on a plan to get the pumping station at the lagoon moved to ground level, working on designs and information on chlorine gas to get a residual of chlorine in the Town's water system a gas system is needed to achieve this with minimal cost to the Town. Currently the Town is using liquid chlorine and to achieve the required residual in the water is cost prohibitive with this system. Will spend the remainder of the week clearing snow around the Town, had to have the big loader worked on. Inquired about purchasing the sander for the red pickup, Mayor and Council want to review this again next year and possibly put in next year budget.

Town of Broadus received violation letter for not testing nitrates and nitrites for 2009. Sample bottles have been ordered.

Discussed what to do with "old dump access road" several options were discussed including block off the street, decide which end to block off, block completely or allow some access, post signs Dead End Street or Not a Thru Street; no decisions were made will continue to study the area before making final decision.

Mayor and Council reviewed preliminary plat presented by Tom Brewer the Trautman 2<sup>nd</sup> Addition Block 10 Lots 9 & 10 Amended Plat in accordance with 76-3-608, MCA and local regulations for a minor subdivision within the Town of Broadus. The proposed division amends the recorded boundaries of Lots 9 & 10 of Block 10 and creates one additional lot. Clerk Fruit read the following from the Planning Board meeting: *Gary Alderman moved to recommend to the Council this plat having Proposed Lots 9B and 10A zoning change of A Residential to B Residential to accommodate the lot size and to include the following variances: front yard set back to be the alley entrance of 20 feet, side yard set back to be 7 feet, and the back yard set back to be 14 feet. The planning board voted as follows: Kurt Collins aye, Kurt Copps aye, Raymond Ragsdale aye, and Gary Alderman aye. Motion carried.* Councilman Collins moved to approve the recommendation of the Planning Board. Councilman Day seconded the motion. Motion carried. Clerk Fruit will phone Tom Brewer with the decision; he will need to submit the final plat to the Mayor for signature.

Chief Zimmer complete certification in shooting this week, reported to Mayor and Council the damage done to the police car this past weekend.

Clerk Fruit reported the past due accounts; several accounts have been paid in full, couple have made payment arrangements and there are two accounts which no return contact has been made, Councilman Collins recommended a courtesy call be made tomorrow before shutting off the water. Accounts will be reviewed monthly and collection will be done on all accounts over 90 days past due.

Public Works Ragsdale will be attending Rural Water School in Great Falls in February.

With no further business before the Council at this time, Councilman Collins moved to adjourn. Councilman Traub seconded the motion. Mayor Hurst adjourned this meeting of the Broadus Town Council at 8:10 p.m.

---

Peggy Fruit, Clerk

---

Alveda Hurst, Mayor

***Broadus Town Council  
Regular Meeting  
February 3, 2010***

***Broadus Town Council  
Regular Meeting  
February 16, 2010***

Mayor Alveda Hurst; Councilman Robert Traub; Councilman David Day; Councilman Kurt Collins; Councilwoman Tammy VanTine; Police Chief Cassidy Zimmer; Public Works Director Raymond Ragsdale; Public Works Operator Mike Williams; Clerk Peggy Fruit; Sheriff Dispatcher

Frankie George; Section Person Montana Department of Transportation Robert Morgan; Cub Scout Troop 254 – Dalton Collins, Troy Amsden, Dalton Amsden, Hunter Robinson, Tyson Robinson, Leonard Byrd, Steven Prietie, Jay Randall and Troop Leaders Harvey and Vanna Byrd..

Mayor Hurst called the meeting to order at 6:00 pm. Following the Pledge of Allegiance, Councilman Traub moved to approve minutes of the previous meeting as submitted by Clerk Fruit. Councilman Collins seconded the motion. Motion carried.

Mayor Hurst swore in new Councilperson Tammy VanTine, Ms. VanTine signed the Oath of Office for Councilperson, Ward I.

Mayor Hurst concerns about parking on highway obstructing view from side streets. When trucks are parked on both sides of the highway the view of oncoming traffic, make it hard for the drivers on the side streets to see to get on the highway or cross the highway. Have also heard concerns about the amount of vehicles parked on the right of way along the highway, blocking the view of side street drivers. Mr. Morgan explained the right of way was paved for overflow parking; this is parking that is to be there a short amount of time not permanent. Discussed signage for overflow parking and time limits, further research needs done. Discussion on what could be done to prevent the obstructed views, more discussion needs to be done, business owners need to be included in the decision making process. Mr. Morgan suggested contacting Luke Anderson, Glendive Traffic Engineer for possible solutions. Other Cities/Towns have agreements with the State on signage have posted no parking signs and the City/Town is responsible for enforcement, Councilman VanTine suggested possibly staggering the parking by only allowing parking on the west side on block and the east side the next. Clerk Fruit will contact Mr. Anderson and set up a meeting with him to discuss this further.

Discussed the guidelines for mowing with the state, height and schedule of mowing; with the centennial celebration coming up it would be appreciated to have all paths leading into and out of town mowed and trimmed. Mr. Morgan will be in contact when the scheduling is completed.

Clerk Fruit began reading the Nuisance Ordinance for the Mayor and Council to begin review process for updating the ordinance. The following section was completed at this meeting, strike out changes.

*Section 3-8: STANDARDS: (1) It shall be a violation of this chapter to allow any of the following conditions to exist within public view as defined within this chapter, on any land or property in the Town of Broadus. ~~that is not considered to be a normal farm, ranch, or other agricultural operation or facility.~~*

*(2) Dumping, piling, or stacking of bricks, concrete blocks, waste wood, and similar material on open lots or fields is not allowed in the Town of Broadus. ~~unless said material is stacked in neat piles and all waste material from cleaning of such items, such as mortar, wood splinters, broken and unusable bricks, is removed to a licensed solid waste disposal facility within a reasonable period of time approved by the town or agency. Should such an operation be an ongoing continuous business, it shall be located in an area properly zoned for such a salvage business and shall be shielded from public view. Shielding shall meet the standards outlined within this chapter;~~*

*(3) Piling, dumping or depositing of any dirt, demolition wastes, including wood, bricks, concrete, used road black top and other similar materials on any open lots or fields unless such materials are to be utilized for fill material, such material needs to be removed within 30 days following completion of the project. ~~1. If such material is used as fill, all such material shall be completely covered with clean fill material once every 10 days and the fill area shall be adequately fenced to restrict access to the area. Failure to comply with the periodic cover and access control requirements shall constitute a violation of this chapter;~~*

*(4) Storage and accumulation of iron, metal, component vehicle and machine parts, junk vehicles, household appliance, barrels and other salvaged metal items is not allowed within the Town of Broadus. ~~unless such material is stored in an approved, licensed, and shielded Wrecking Facility. If such material is being accumulated as part of an ongoing, active salvage business other than an approved, licensed Wrecking Facility, said salvage business must be located in a properly zoned area for such a business and shall be shielded from public view. Shielding shall meet the shielding standards outlined within this chapter;~~*

Following further discussion, Clerk Fruit inquired whether or not the meeting should be used for this or possibly a special meeting to make changes to ordinances. It was agreed to meet March 9, 2010 at 6:00 p.m. an ad will be placed in the paper inviting all Town residents whom have concerns about the nuisance ordinance and the junk vehicle ordinance attend and be heard.

Councilman Day reported he is continuing his revisions on the Floodplain ordinance.

Sheriff Dispatch Frankie George submitted the following Activity for Chief of Police report: contact with sheriff's office 109, traffic stops reported 19, teletype work done 16, and citations issued 6. Frankie also submitted activity for July 1, 2009 through December 31, 2009 for the Town records.

Public Works Ragsdale reported he will be gone to Great Falls for the remainder of the week at Rural Water Convention. He has submitted bids for remodeling the Town Office at Copps Hardware and Lumber and Menards. Will be checking into central air and heating for the offices.

Police Chief Zimmer submitted his job description to Mayor Hurst. He will continue to help with the remodeling project.

Mayor Hurst inquired with the Council about hauling garbage for Copps Hardware and Lumber and possibly the Cashway Café. This topic has been discussed before and will be researched again. Councilman Collins reiterated that all costs need to be figured; dumpster pads, dumpsters, labor etc in order to figure the amount which should be charged for the pickup. The only patrons that would be eligible for this service will be those whom are currently hooked up to Town Water. Mr. Copps's has assured us that the paper work to enable the Town to pick up garbage out of the town limits will be filed. Clerk Fruit will get the current pricing for Town pickup of solid waste, Public Works Ragsdale will price the dumpsters, and pads pricing. Further discussion and decisions will be slated for the next meeting.

Responsibilities of Councilman are as follows: Councilman VanTine will oversee Water & Streets and member of Public Health Board; Councilman Traub will oversee Law Enforcement and Fire Department; Councilman Day will oversee Parks & Buildings, member of Planning Board and continue membership with Association of Montana Floodplain Managers; and Councilman Kurt Collins will oversee Sewer & Garbage, member of the Planning Board and the Junk Vehicle Ordinance. Councilman Day was elected as President of the Council. Mayor Hurst will represent the Town of Broadus on the SEMDC Board.

Clerk Fruit reminded everyone that the budgeting process for next year is coming up fast, need to begin researching what is needed, wanted etc so that it can be reviewed.

The following claims were reviewed and approved by the Council:

4976 Tongue River Electric Cooperative	utility	2996.68
4977 pending		
4978 pending		
4979 pending		
4980 pending		
4981 pending		
4982 pending		
4983 pending		
4984 pending		
4985 pending		
4986 pending		
4987 pending		
4988 pending		
4989 pending		
4990 pending		
4991 pending		
4992 pending		
4993 pending		
4994 pending		
4995 pending		
4996 pending		
4997 Quill corporations	supply	286.11
4998 USA Bluebook	supply	65.47
4999 State of Montana	email account	4.59
5000 Alderman Oil Company	supply	114.93
5001 EMC Insurance Companies	premium	3700.36
5002 Noble Law Firm Inc	legal service	60.00
5003 Hawkins Water Treatment	chlorine	479.96
5004 Department of Revenue	withholding	478.00
5005 Internal Revenue Service	withholding	2526.94
5006 1 <sup>st</sup> Bank	withholding	2426.84

5007 Department of Revenue	state	463.00
5008 Association of MT Floodplain Managers	purchase service	75.00
5009 Montana Rural Water Systems	purchase service	190.00
5010 UI Tax Program	withholding	138.85
5011 Department of Revenue	withholding	40.00
5012 Montana Municipal Interlocal Authority	work comp	1896.68
5013 Internal Revenue Service	withholdings	671.69
5014 Fruit, Peggy	wages	1325.33
5015 Ragsdale, Raymond	wages	1336.43
5016 Williams, Michael	wages	1203.13
5017 Zimmer, Cassidy	wages	1056.07
5018 Day, David	wages	34.63
5019 Strait, Rod	wages	107.67
5025 WCS Telephone	utility	56.11
5026 Traub Robert	reimbursement	40.00
5027 Day David	reimbursement	40.00
5028 Collins Kurt	reimbursement	40.00
5029 Skyview TV Inc	utility	24.00
5030 Powder River county	law enforcement	1500.00
5031 Tongue River Electric Cooperative	utility	2763.60
5032 McEuen Rebecca	wages	163.25
5033 MMIA	insurance	5094.20
5034 RD Enterprise Inc	supplies	379.52
5035 Powder River Examiner	advertising	120.30
5036 Range Telephone cooperative	utility	129.31
5037 Mid Rivers Telephone cooperative	utility	143.94
5038 Black Mountain Software	maintenance	1277.00
5039 Copps Hardware & Lumber	supply	206.22
5040 Michael Todd & Company	supply	638.57
5041 the Corner Store	supply	454.66
5042 Gempler's	supply	36.25
5043 Energy Laboratories	purchase service	20.00
5044 ATCO International	supply	121.00
5045 Grant Trucking and Repair	supply	1153.05
5046 Hayward Gordon	cutter bar	2675.65
5047 Alderman Oil Company	supply	1279.82
5048 John Marks	purchased service	568.00
5049 Q Business Source	supply	160.96
5050 Grant Trucking	supply	729.60
5051 Postmaster	supply	130.80
5052 Alveda Hurst	reimbursement	40.00
5053 1 <sup>st</sup> Bank	withholding	2037.43
5054 Department of Revenue	withholding	325.00
5055 AFLAC	insurance	218.42
5056 Zimmer Cassidy	reimbursement	254.51

With no further business before the council, Councilman Collins moved to adjourn. Councilman Traub seconded the motion. Mayor Hurst adjourned this meeting of the Broadus Town Council at 8:25 p.m.

---

Peggy Fruit, Clerk

---

Alveda Hurst, Mayor

***Broadus Town Council  
Regular Meeting  
March 2, 2010***

Mayor Alveda Hurst; Councilman Robert Traub; Councilman Kurt Collins; Councilwoman Tammy VanTine; Police Chief Cassidy Zimmer; Public Works Director Raymond Ragsdale; Public Works Operator Mike Williams; Clerk Peggy Fruit; Sheriff John Blain; Ron Talcott, Maxine Patten, and Boo Crane

Mayor Hurst called the meeting to order at 6:00 pm. Following the Pledge of Allegiance, Councilman Collins moved to approve minutes of the previous meeting as submitted by Clerk Fruit. Councilman Traub seconded the motion. Motion carried.

Discussion on the status of East Wilson Street heading to the dump; concerns on closing the street included Maxine Patten property address are East Wilson; Ron Talcott concerned about trucks getting in and out of his chute area; Boo Crane visited with Stevenson Funeral home – they would prefer to use East Wilson Street instead of East Holt Street which is directly in view of the nursing home, when taking a funeral procession to the cemetery, snow removal would be difficult on the closed or blocked street, and was not his intention when he donated the right of way for Holt Street extension to close off traffic on Wilson Street. Maxine Patten also mentioned that the traffic has decreased passing in front of her house. Mayor and Council agreed the main concern of theirs was the amount of traffic running in front of the homes on East Wilson Street. The Street will not be blocked off or closed. Boo Crane suggested placing a yield sign to the east bound traffic on East Wilson Street, also recommended reduced speed limit signs be posted coming into town. Town of Broadus will discuss this with the County. Clerk Fruit mentioned a reminder to the County about a yield sign being placed on their private drive leaving the nursing home. Mayor Hurst and Council thanked them for coming in and working through what needs to be done.

Clerk Fruit will be putting an ad on the Skyview station reminding Town's people of the ordinance meeting March 9<sup>th</sup>.

Reviewed prices of solid waste pickup, discussed picking up solid waste for customers on the water line west of Broadus. No final decisions were made at this meeting, a committee was formed to review pickup rates further- Councilman Kurt Collins, Public Works Operator Williams and Clerk Fruit will have information for the next Council meeting March 16<sup>th</sup>.

Discussed bulk water rates, chlorinated water versus non chlorinated water sold as bulk water, pricing of a bulk water loading station, filtering system for the Clinic well to get rid of sand which would be more appealing for spraying people that purchase water. PW Raymond Ragsdale and Councilwoman VanTine will research bulk water rates and have a report for the next council meeting. PW Raymond Ragsdale will discuss with the county that filling out of hydrants will not be allowed, too risky for cross contamination of Town's water supply.

PW Ragsdale reported the Rural Water Conference went really well; currently getting costs on various projects which need done in both water and sewer systems; received a letter from Department of Environmental Qualities stating that water testing at wells is all that is needed; would be nice to have a pre-engineering report done on the Town of Broadus systems – previous quote to do this was \$30,000.00; Powder River County will be building the Transportation Bus Building-will need to figure best place to hook into water and sewer system, also need to check to see if they will be installing a baffling system for washing their buses.

Chief Zimmer reported the speed limit sign is being sent off to get reprogrammed; pricing window for the police car which was vandalized.

Mayor Hurst discussed the potential of a serious accident on US 212 and feels something needs to be done. Clerk Fruit will send in a request for a traffic speed study and parking study. Sheriff Blain reiterated he has no knowledge of any accidents as a result of the vehicles parked on US 212. Clerk Fruit will be sending out letters to all business located on US 212 that are two blocks from the main intersection inviting them to help brainstorm what can be done to prevent the possibility of an accident at the March 16<sup>th</sup> meeting. Clerk Fruit is to contact the Traffic Engineer at the Glendive Office to see if he will be able to attend the April 6<sup>th</sup> Council meeting. Chief Zimmer would like larger speed limit signs posted in that area.

Clerk Fruit presented Mayor and Council a letter from John McLees regarding a recent water pipe breakage and flooding of his basement. Council instructed Clerk Fruit to contact Mr. McLees to see if he had turned the water bill in on his insurance, a letter from the insurance company stating whether or not payment will be allowed needs to be presented to the Council prior to any further discussion on the bill.

Sheriff Blain discussed information advisory, following discussion he asked Clerk Fruit to pass the advisory onto Judge McEuen.

The following claims were reviewed and approved by Council:



5057 Fruit Peggy	wages	1185.48
5058 Ragsdale Raymond	wages	1404.33
5059 Williams Michael	wages	1106.13
5060 Zimmer Cassidy	wages	1143.85
5061 Ragsdale Raymond	travel	489.00
5062 State of Montana	building permit	301.00
5063 Department of Labor & Industry	remodel project	55.00
5064 Ragsdale Raymond	supplies	54.96
5065 Yesterday Things	supplies	82.00
5066 Zimmer Cassidy	remodel project	143.92
5067 David Day	travel	400.00
5068 Fruit Peggy	wages	1020.19
5069 Williams Michael	wages	926.84
5070 Ragsdale Raymond	wages	1018.62
5071 Zimmer Cassidy	wages	1000.72
5072 Strait Rod	wages	110.80
5074 Traub Robert	reimbursement	40.00
5075 Day David	reimbursement	40.00
5076 Collins Kurt	reimbursement	40.00
5077 Skyview TV	utility	24.00
5078 Powder River County	law enforcement	1500.00
5079 Tongue River Electric Cooperative	utility	2693.04
5080 McEuen Rebecca	wages	163.19
5082 Hurst Alveda	reimbursement	40.00
5083 Alderman Oil Company	supply	182.83
5084 ATCO International	supply	158.00
5085 RD Enterprise Inc.	supply	43.9
5086 Mid Rivers Telephone Cooperative	utility	138.06
5087 Range Telephone Cooperative	utility	129.31
5088 Larry's Iga	supply	15.82
5089 Aye's Fabrication & Repair	supply	15.75
5090 Bio Logical Solutions	supply	463.00
5091 Powder River County	incarceration service	120.00
5092 Quill	supply	285.93
5093 State of Montana	email	4.59
5094 Copps Hardware & Lumber	supply	2365.62
5095 Contractor Supply	supply	63.15
5096 Postmaster	supply	84.00

With no further business before the Council, Councilman Traub moved to adjourn. Councilwoman VanTine seconded the motion. Mayor Hurst adjourned this meeting of the Broadus Town Council at 8:00 p.m.

---

Peggy Fruit, Clerk

---

Alveda Hurst, Mayor

***Broadus Town Council  
Regular Meeting  
March 16, 2010***

Mayor Alveda Hurst; Councilman Robert Traub; Councilman Kurt Collins; Councilwoman Tammy VanTine; Councilman David Day; Police Chief Cassidy Zimmer; Public Works Director Raymond Ragsdale; Public Works Operator Mike Williams; Clerk Peggy Fruit; Sheriff Dispatch Frankie George; Town Attorney Jeff Noble; Sheriff John Blain; Sheriff Deputy John Robinson; Business Owners Mark Wenzel, Larry Woolston, Alyson Ragsdale, Sylvia Zimmer, Heather & Phil Desatoff.

Mayor Hurst called the meeting to order at 6:00 pm. Following the Pledge of Allegiance, Councilman Collins moved to approve minutes of the previous meeting as submitted by Clerk Fruit. Councilman Day seconded the motion. Motion carried.

Attorney Jeff Noble reviewed the following ordinances with the Council: Chapter 2 Ordinance declaring abandoned, wrecked, inoperable or junked vehicles several areas of the ordinance require

the words “inoperable or agent inserted”. A penalty section will also need to be added to this ordinance. Chapter 3 Public Nuisance ordinance addressing community decay required several areas to be changed and updated as well as inserting a penalty section. Clerk Fruit will make the changes and resubmit them to Attorney Noble.

Mayor Hurst began the discussion concerning the highway 212, the possibility of accidents that lurk at the intersections when vision is blocked by trucks. Mark Wenzel asked where they are going to park. Heather Desatoff mentioned that they are their customers and we can't tell them they can't park in front of our business. The general census was they want the trucks to be able to park on the highway. Sheriff Deputy Robinson discussed alternate the parking, welcome parking on the side streets, lengthen the distance from intersection and not eliminate parking but create more visible space. Clerk Fruit will request a traffic study to be done on this section of highway. Several individuals expressed interest in lowering the speed limit in this area. Clerk Fruit will contact the district highway person to meet and discuss the following: paint curbs to lengthen the distance from the intersection, request truck parking signs be put up and include side street parking signs 6:00 am to 8:00 pm, discussed removal of curb at the Iga in order to create a flat parking surface, and to move the white line towards the curb which will move traffic over and allow more space for trucks turning the corner. Mayor and Council thanked everyone for coming and helping to find solutions.

Councilman Day reported that FEMA approved the Town of Broadus Flood Plain ordinance as submitted to them. Councilman Traub moved to pass the first reading of the ordinance. Councilman Collins seconded the motion. Motion carried. Clerk Fruit will post the ordinance and deliver a copy of the ordinance to Attorney Noble for review prior to the second reading which will be held April 6, 2010 at the regular council meeting.

Review of pricing for dumpsters and pads research which was done by PW Williams, 3 yard dumpsters complete with pad will be \$1,500.00 and 2 yard dumpsters complete with pad will be \$1,200.00; will review pickup rates in town prior to setting rate for solid waste pick up on water line extension.

Public Works Ragsdale reported on a possible utility extension to the Town of Broadus, currently Dale Amende is contacting his neighbors to see if they would be interested in connecting to Town utilities. Following discussion of Mayor and Council it was agreed that running water and sewer lines at the same time would be the most cost effective, all lots that have not been annexed into the Town of Broadus would have to be done. Clerk Fruit will contact Mr. Amende to see how many parties are interested and what steps need to be taken next.

Police Chief Zimmer has sent the speed limit sign off to be reprogrammed, has gotten a replacement window for the patrol car, and will continue helping with the construction project till done.

Sheriff Dispatch Frankie George reported the following for the month of February 2010: contact 19, T.S. 2, Teletype 4, and citations 0.

The following claims were reviewed and approved by Council.

5001 MMIA Montana	health insurance	5094.20
5097 AFLAC	insurance	218.42
5098 AFLAC	insurance	218.42
5099 AFLAC	insurance	218.42
5100 Postmaster	postage	44.00
5101 Tammy VanTine	reimbursement	60.00
5103 Energy Laboratories	purchased service	20.00
5014 Boss Inc	supplies	33.34
5015 Personal Concepts	required postings	79.90
5106 The Corner Store	supply	157.53
5107 Broadus Volunteer Fire Department	supplies	829.49
5108 Fruit Peggy	wages	1188.05
5109 Ragsdale Raymond	wages	1423.48
5110 Williams Michael	wages	1106.13
5111 Cassidy Zimmer	wages	1176.20
5112 Rod Strait	wages	148.40
5113 J&S Tire and repair	repair	91.35
5114 Earley Electric	repair	80.00
5115 Gatlin Construction	repair	1120.50
5116 Local Government Center	clerk school registration	390.00

5117 Conference registration Mt Supreme Court 250.00

With no further business before the Council, Councilman Collins moved to adjourn. Councilman VanTine seconded the motion. Mayor Hurst adjourned this meeting of the Broadus Town Council at 8:30 p.m.

---

Peggy Fruit, Clerk

---

Alveda Hurst, Mayor

***Broadus Town Council  
Regular Meeting  
April 6, 2010***

Mayor Alveda Hurst; Councilman Robert Traub; Councilman Kurt Collins; Councilwoman Tammy VanTine; Councilman David Day; Police Chief Cassidy Zimmer; Public Works Director Raymond Ragsdale; Public Works Operator Mike Williams; Clerk Peggy Fruit; Sheriff John Blain; Montana Department of Transportation Ray Mengel and Luke Anderson; Business Owner Alyson Ragsdale.

Mayor Hurst called the meeting to order at 6:00 pm. Following the Pledge of Allegiance, Councilman Collins moved to approve minutes of the previous meeting as submitted by Clerk Fruit. Councilman Day seconded the motion. Motion carried.

Montana Highway Department personnel Luke Anderson and Ray Mengel visited with Mayor and Council concerning the truck parking on the highway causing limited visibility at the intersections. Basically the Town of Broadus can designate areas for parking, pass ordinance stating where the areas are, and the Department of Transportation will sign and paint the designated areas. The Town by its self cannot erect signs on the State Highway, that all has to go through the Department of Transportation. Clerk Fruit asked how long it would be until the traffic study which was requested by the Town of Broadus in February; Mr. Mengel assured her that it would not take two years like the previous study. The study will determine whether or not the speed can be reduced through town. Mr. Mengel also suggested flashing lights to be mounted on the current speed signs. Clerk Fruit requested sample ordinances that depicted parking areas on highways.

Clerk Fruit reported that review of Community Decay Ordinance and Junk Vehicle Ordinance will be done at the next council meeting.

Councilman Day moved to pass the second reading of the Floodplain ordinance. Councilman Traub seconded the motion. Motion carried. Public hearing will be held April 20<sup>th</sup> at 6:00 p.m. at the Broadus Town Office.

Councilman Collins moved to set the bulk water rates \$15.00/1000 gallon of chlorinated water and \$13.00/1000 non-chlorinated water. Councilwoman VanTine seconded the motion. Motion carried.

Review of solid waste pickup for out of town business or residents whom are on the Town's water service as inquired about by Copp's Hardware & Lumber and Cashway Café were set as follows: set up fees \$1,500.00 for dumpster & pad, \$100.00 per month for twice a week pickup, and required to adhere to the solid waste ordinance. In order to haul solid waste for these water customers forms would need to be filed with the Public Service Commission granting authority be transferred to the Town of Broadus.

PW Ragsdale will be purchasing 10 water meters, still changing out old style meters to touch read. Discussed changes that need to be made to the Clinic well for water fill station. Several options were discussed from pay at the time of filling to key-troll—keys being distributed to those purchasing water and billed once a month. PW Ragsdale will check into this and report at the next meeting. Would like to replace the meter at the Main well; will get pricing on this. Still checking into gas chlorination, Councilman Collins would like other engineering companies to get a feel for the amount of the project. PW Ragsdale will contact Bill Gay to speak for the chips and get pricing for having it hauled. Ad will go into the Powder River Examiner for summer help. The position will be for 4 months at 40 hours a week, the rate of pay is set at \$8.50 per hour. Applications are due April 29<sup>th</sup> at 5:00 p.m. Will schedule interviews for Monday May 3<sup>rd</sup>. Mayor Amsden, Councilman Day and PW Ragsdale will do the interviewing process

PW Williams discussed various items that will be taken to the Community Auction April 17<sup>th</sup>. Council agreed that would be a good place to take the items.

Police Chief Zimmer reported that he will continue to work on the office project till completed. Clerk Fruit requested that everyone be thinking about what budget items they will have and be gathering prices.

The following claims were reviewed and approved by Council:

5118 Fruit Peggy	wages	1241.96
5119 Ragsdale Raymond	wages	1384.21
5120 Williams Michael	wages	1149.70
5121 Zimmer Cassidy	wages	1351.32
5122 Strait Rod	wages	148.40
5123 Postmaster	supply	76.16
5124 Postmaster	supply	44.00
5125 WCS Telephone	utility	10.86
5126 Robert Traub	reimbursement	40.00
5127 David Day	reimbursement	40.00
5128 Kurt Collins	reimbursement	40.00
5129 Skyview TV	utility	24.00
5130 Powder River County	law enforcement	1500.00
5131 TRECO	utility	2490.47
5132 McEuen Rebecca	wages	163.25
5133 MMIA	insurance	5094.20
5134 Alveda Hurst	reimbursement	40.00
5135 Hawkins Water Treatment	supply	884.50
5136 Noble Law Firm	legal service	120.00
5137 Earley Electric	repair	175.00
5138 Rogers Lock Shop	construction	340.52
5139 Contractor Supply	supply	49.44
5140 State of Montana	supply	4.59
5141 Energy Laboratories	purchase service	20.00
5142 RD Enterprise Inc	supply	36.07
5143 Arbor Day Foundation	supply	10.00
5144 1 <sup>st</sup> Bank	purchased service	30.00
5145 Cops Hardware	remodels	4921.84
5146 Alderman Oil Company	supply	204.27
5147 Cassidy Zimmer	remodel	766.32
5148 Mid Rivers Cellular	utility	136.81
5149 Powder River Examiner	subscription	32.00
5150 Reliable Office Supplies	supply	93.00
5151 The corner Store	supply	166.72
5152 Quill Corporation	supply	140.00
5153 Larrys Ia	supply	93.63
5154 Range Telephone Cooperative	utility	129.53
5155 Tammy VanTine	reimbursement	40.00
5156 Earley Electric	remodel	3025.80
5157 Ragsdale Raymond	reimbursement/remodel	168.42
5158 Cassidy Zimmer	remodel	90.75

With no further business before the Council, Councilman Traub seconded the motion. Councilman Day seconded the motion. Mayor Hurst adjourned this meeting of the Broadus Town Council at 8:15 p.m.

---

Peggy Fruit, Clerk

---

Alveda Hurst, Mayor

***Broadus Town Council  
Regular Meeting  
May 4, 2010***

Mayor Alveda Hurst; Councilman Robert Traub; Councilman Kurt Collins; Councilman David Day; Police Chief Cassidy Zimmer; Public Works Director Raymond Ragsdale; Jim Atchison, SouthEastern Montana Development Corporation and guest Bonnie Burley.

Mayor Hurst called the meeting to order at 6:00 pm. Following the Pledge of Allegiance, Councilman Traub moved to approve minutes of the previous meeting as submitted by Clerk Fruit. Councilman Day seconded the motion. Motion carried.

Jim Atchison presented the Town of Broadus Certificate of Appreciation from SouthEastern Montana Development Corporation. Requested a member of the Council to attend quarterly meetings, either Councilman Day or Councilman Kurt Collins attend.

No one from the public appeared to express concerns for or against the Flood Plain Ordinance; therefore, Chapter 11 Flood Plain will go into effect June 4, 2010.

Will address the Deer in Broadus at a later date, currently Chief Zimmer, Game & Fish Troy Hinck, and Sheriff Blain are discussion various options and will review with Council when all avenues have been explored.

Councilman Traub moved to pass the first reading of the AN ORDINANCE OF THE TOWN OF BROADUS DECLARING ABANDONED, WRECKED, INOPERABLE OR JUNKED VEHICLES OR PART(S) THEREOF ON PRIVATE PROPERTY OR PUBLIC PROPERTY TO BE PUBLIC NUISANCES; PROHIBITING STORAGE THEREOF; AUTHORIZING THE TOWN OF BROADUS TO ABATE SUCH NUISANCES; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR AN EFFECTIVE DATE. Councilman Collins seconded the motion. Motion carried.

Councilman Traub moved to pass the first reading of the ORDINANCE BY THE TOWN OF BROADUS, MONTANA, TO ADDRESS PUBLIC NUISANCES IN THE TOWN OF BROADUS AND COMMUNITY DECAY. Councilman Day seconded the motion. Motion carried.

Councilman Day, Public Works Ragsdale, and Clerk Fruit will begin the review of lots in the Town of Broadus for zoning ordinance. The current zoning ordinance needs to be updated which will help to begin the process developing capital improvement plan and a growth policy.

Discussed lagoon chemicals, will have clerk look into budget for amount which can be spent on chemicals this budget year. PW Ragsdale shared the information on lawn chemicals that reduces sodium levels, increase root zones, improves overall plant health, reduces the amount of water needed and decreases the amount of fertilizer needs. This will be discussed again at the next meeting. Reviewed engineer proposals for changing the chlorination system on both wells, no decision was made at this time. Will renew the resolution for allowing Public Works Ragsdale to do plumbing repairs only in Town of Broadus at the next meeting.

Chief Zimmer has received window for the old patrol car and will install it to get the speed sign back out on the highway.

Mayor Hurst visited with the Council about meeting with County Commissioner Thompson on budget items that involved both the Town and County input, those being Fire Department and Interlocal Agreement for Law Enforcement. Clerk Fruit will call and invite County Commissioner Thompson to our next meeting.

Review Drug and Alcohol policy as submitted by Clerk Fruit, it was agreed that to adopt the policy by all Council members in attendance. Councilman Collins also recommended that this policy be included in the Towns Personnel Manual, have pre-employment testing and random testing. All Council members agreed.

Summer employment interviews were discussed; Councilman Traub moved to offer the position to John Schoenbeck at the budgeted amount of \$8.50 per hour. Councilman Day seconded the motion. Motion carried.

Council recommended making a pad for chips to be placed on and hire Bill Gay to haul the chips. Public Works Ragsdale will contact Bill Gay.

The following claims were reviewed and approved by Council:

5159 Gatlin Construction	remodel	4061.50
5164 Fruit Peggy	wages	1226.35
5165 Ragsdale Raymond	wages	1295.07
5166 Williams Michael	wages	1106.13

5167 Cassidy Zimmer	wages	1134.22
5168 Strait Rod	wages	148.40
5169 Yesterday's Things	supply	22.25
5170 Quad K Supply	supply	80.00
5171 Dana Kepner	meters	1069.00
5172 Laplant, Shane	remodel	300.00
5173 American Welding & Gas Inc	supply	61.58
5174 Reliable Office Supplies	supply	233.57
5175 Ragsdale Raymond	reimbursement lodging	175.34
5176 Quill	supply	36.42
5177 Fireman's Company	purchase service	181.00
5178 Dental Network of America	premium	427.60
5179 Gatlin Construction	remodel	2893.44
5180 Lee's Computer Sales & Repair	computer	1325.00
5181 Larry's Iga	supply	100.74
5182 Silversage Clothing	supply	170.50
5183 Noble Law Firm PC	legal services	90.00
5184		
5185 State Of Montana	supply	4.59
5186 Montana Tax Foundation Inc	purchase service	55.00
5187 Dept of Environmental Services	annual fees	850.00
5188 Local Government Center	fees	175.00
5189 Fruit Peggy	reimbursement	306.00
5190 Alveda Hurst	reimbursement	219.00
5191 USA Bluebook	repairs	1745.43
5192 Kois Brothers Equipment Co	repairs	118.04
5193 Town of Broadus	petty cash	128.22
5194 Postmaster	supply	220.00
5195 Fruit Peggy	wages	1215.77
5196 Ragsdale Raymond	wages	1263.41
5197 Williams Michael	wages	1064.31
5198 Cassidy Zimmer	wages	1262.89
5199 Ferguson Walter	wages	580.42
5200 Rod Strait	wages	239.39
5201		
5202 Dale Copelan	remodel	2445.00
5203 UI Tax Program	withholdings	132.53
5204 IRS	withholdings	302.64
5205 Department of Revenue	withholdings	97.29

With no further business before the Council, Councilman Traub seconded the motion. Councilman Day seconded the motion. Mayor Hurst adjourned this meeting of the Broadus Town Council at 8:20 p.m.

---

David Day, Acting Clerk

---

Alveda Hurst, Mayor

***Broadus Town Council  
Regular Meeting  
May 18, 2010***

Mayor Alveda Hurst; Councilman Robert Traub; Councilman Kurt Collins; Councilman Tammy Van Tine; Public Works Director Raymond Ragsdale; Public Works Operator Michael Williams; Sheriff Dispatch Frankie George; Broadus Planning Board President Gary Alderman; and Clerk Fruit.

Mayor Hurst called the meeting to order at 6:00 pm. Following the Pledge of Allegiance, Councilman Traub moved to approve minutes of the previous meeting as submitted by Clerk Fruit. Councilman Collins seconded the motion. Motion carried.

Planning Board President Gary Alderman discussed with the council the areas that are being worked on at this time. The Planning Board met today at noon to begin working on the growth policy for the Town of Broadus, each member will take an area to become familiar with such as

water, sewer, commercial or residential. It was agreed by the Planning Board that the zoning of the Town needs reviewed to have an exact overview of what variance have been granted, violations of current zoning ordinance that exist, what's residential or commercial, all this information will be needed so that it can be incorporated into the growth policy. The Planning Board would like to send a survey out to see where everyone sees the Town in the future. Is the Town going to grow, where it would grow to, what type of growth will it be: housing, business, rentals...etc The questionnaire has not been developed as of yet and this policy will not be written overnight, but it needs to be done. In order for the Town to qualify for additional funding to help with repair or renovation projects at the lagoon or with the water system a growth policy must be adopted. Other areas that have been discussed by the Planning Board are the problems of the water and sewer systems in Crane Acres and what role the Town of Broadus plays. The planning board will continue to update the Town on what has been accomplished and the town will work on getting the zoning information done. Mayor Hurst expressed her concerns about the Medical Marijuana issues that have been arising throughout Montana, an emergency ordinance imposing a temporary moratorium on the opening, operation, and licensing of any establishments that grow, sell or distribute medical marijuana, and directing the study of the new proposed ordinance to regulate such establishments within the Town of Broadus is being adopted at the June 1<sup>st</sup> meeting, whereas section 76-2-306 MCA permits a town to adopt an interim zoning ordinance for the immediate preservation of the public peace, property, health, or safety, which interim zoning ordinance may take effect immediately. Clerk Fruit will post the proposed ordinance for public hearing May 18<sup>th</sup> at 6:00 p.m. at the Broadus Town Office.

Second reading of AN ORDINANCE OF THE TOWN OF BROADUS DECLARING ABANDONED, WRECKED, INOPERABLE OR JUNKED VEHICLES OR PART(S) THEREOF ON PRIVATE PROPERTY OR PUBLIC PROPERTY TO BE PUBLIC NUISANCES; PROHIBITING STORAGE THEREOF; AUTHORIZING THE TOWN OF BROADUS TO ABATE SUCH NUISANCES; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR AN EFFECTIVE DATE was completed, Councilman Collins moved to approve the second reading. Councilman Traub seconded the motion. Motion carried, Clerk Fruit will post the proposed ordinance for public hearing May 18<sup>th</sup> at 6:00 p.m. at the Broadus Town Office.

Second reading of ORDINANCE BY THE TOWN OF BROADUS, MONTANA, TO ADDRESS PUBLIC NUISANCES IN THE TOWN OF BROADUS AND COMMUNITY DECAY was completed, Councilman Collins moved to approve the second reading. Councilman Traub seconded the motion. Motion carried, Clerk Fruit will post the proposed ordinance for public hearing May 18<sup>th</sup> at 6:00 p.m. at the Broadus Town Office.

Sheriff Dispatch Frankie George submitted the following report April 2010 activity contact with City officer – 69, traffic stops – 16, teletype work done for officer – 10, and tickets written by officer – 4.

Mayor and Council continued discussion of truck parking on the highway suggestions were made to allowing parking on the state right of way on the west side of park street (Hwy 212 south) between The Corner Store storage lot and the Highway, this parking should be limited to ½ hour; parking area on the IGA side of the highway – this area will be based upon the actual measurement to provide for ample vision at the intersection of Hasten Street and Highway 212 and the Iga/Alley entrance; parking for 1 truck on both sides of the highway between Hasten Street and Cottonwood Street. Discussion of limited parking in the vacant lot of Steve Held's at the Corner of Holt street and Wilbur avenue; Councilman Collins will visit with Mr. Held, would be a great use of area plus very helpful for area businesses having truck parking, the Town would maintain the parking area as far as keeping it bladed and snow removal. Further discussion will be held on this at the next meeting. Clerk Fruit pointed out the need for a map of the designated parking areas to be attached to the parking ordinance and list of the type of signing needed for the State.

It was suggested to gather donations to help pay for the carvings in the park since they were not budgeted, it was agreed to contact the Recyclers, SCDC, and Chamber of Commerce.

Clerk Fruit presented Mayor and Council with resolution "Red Flags" rules of what the town needs to do to comply with for fighting identity theft, this is mandatory for all utility companies and must be in place by June 1, 2010. Final read will be June 1<sup>st</sup> at 6:00 p.m. at the regular town council meeting.

Clerk Fruit presented the following information to the Mayor and Council for budgeting purposes: no increases in liability insurance, no increase in workman compensation rates, \$7.00 increase in the personal property insurance, 5% increase in the health insurance premiums which is well below the state average increase – Mayor Hurst would like the health insurance reviewed for the employees and consider budget cuts in that area, and Clerk Fruit would like all budget requests in by the 10<sup>th</sup> of June for Council review. Clerk Fruit shared with the Mayor and Council the projected target rates for the Town of Broadus should a water or sewer project need to be done, these rates are only speculation but give the general idea of what they would have to be for repayment of a project. Councilman Collins stated it would be better to adjust the rates over time than all at once. We know that the confined space at the lagoon will have to be done in the near future, therefore project raise increase for the next three years will be figured and reviewed.

Councilman Collins will review the changes to the personnel manual and then pass it onto the other Council for their review prior to the next meeting. Clerk Fruit reminded Council that notice of drug and alcohol policy adoption has to be given to the employee 60 days prior to adoption of the policy and signed acknowledgement that employee has received, read, and understands the policy needs to be put in the employee file.

Public Works Ragsdale reported the new help is working out great, has received numerous complaints on the potholes - we will get to them as soon as the proper oil for the machine gets here and they dry out, cleaned the wet well at the lagoon, would like permission to sale scrap metal items – it was agreed to grant permission upon review of list of items to be sold so they can be removed from inventory, would like to move forward with changing the chlorination system on the wells need to have council permission and know which engineer they are going to go with – Council agreed the Mayor and PW Ragsdale would review the engineer bids and move forward, be sure to ask them if they would be will to take payment after July 1, 2010, since the money needed to pay them will have to come out of the new budget year. Council reiterated their concern for proper education and training for all employees whom will be working with the gas chlorination system. PW Ragsdale will be gone Thursday, May 20<sup>th</sup> thru Monday May 24<sup>th</sup>. Chief Zimmer will be covering for the weekend should an emergency arise.

The following claims were reviewed and approved by Council:

5206 WCS Telephone	utility	14.80
5207 Robert Traub	reimbursement	40.00
5208 David Day	reimbursement	40.00
5209 Kurt Collins	reimbursement	40.00
5210 Sky view TV	utility	24.00
5211 Powder River county	law enforcement	1500.00
5212 Tongue River Electric cooperative	utility	2247.37
5213 McEuen Rebecca	wages	161.82
5214 MMIA Montana	insurance	4745.80
5215 Alveda Hurst	reimbursement	40.00
5216 Fruit Peggy	wage	1131.56
5217 Ragsdale Raymond	wage	1137.60
5218 Williams Michael	wage	1020.76
5219 Cassidy Zimmer	wage	1118.11
5220 Ferguson Walter	wage	580.42
5221 David Day	wage	166.23
5222 Rod Strait	wage	150.40
5223 John Schoenbeck	wage	313.99
5224 Tammy VanTine	reimbursement	40.00
5225 Noble Law Firm PC	legal service	60.00
5226 Boss Inc	phone	457.50
5227 Trumps Repair	purchase service	384.00
5228 Mid American Research	supply	114.60
5229 Aye's Fabricating & Repair	supply	96.00
5230 Dana Kepner	supply	388.90
5231 McEuen Rebecca	reimbursement	489.13
5232 Michael Todd & Company	supply	748.12
5233 Pacific Steel & Recycling	supply	245.72
5234 Alderman Oil	supply	1623.05
5235 American Welding Fab & Repair	supply	132.05
5236 Calvert Backhoe	repair	720.00
5237 D&P Auto Clinic	repair	70.00



5238 Mid Rivers Telephone coop	utility	136.81
5239 Quill Corp	supply	149.99
5240 The Corner Store	supply	298.60
5241 Northwest Pipe Fitting	repair	3830.72
5242 Channing Bete company	posting	69.65
5243 Normont Equipment	supply	31.00
5244 Hawkins Water Treatment	supply	349.01
5245 Range Telephone Coop	utility	337.53
5246 Energy Laboratories	purchase service	12.50
5247 Biolynceus Biological Solutions lagoon		3273.73
5248 Zee Medical	supply	49.41
5249 Aflac	insurance	436.84
5250 Dental Network of America	insurance	427.60
5251 Cops Hardware	supply	1323.60
5252 J&S Tire	supply	649.27
5253 RD Enterprise	supply	270.21
5254 Industrial Tool Box	supply	195.80
5255 USA Bluebook	supply	1908.66

With no further business before the Council, Councilman Traub seconded the motion. Councilman Van Tine seconded the motion. Mayor Hurst adjourned this meeting of the Broadus Town Council at 8:30 p.m.

---

Peggy Fruit, Clerk

---

Alveda Hurst, Mayor

***Broadus Town Council  
Regular Meeting  
June 1, 2010***

Mayor Alveda Hurst; Councilman Kurt Collins; Councilman Tammy Van Tine; Public Works Director Raymond Ragsdale; Police Chief Cassidy Zimmer; Clerk Peggy Fruit; Ray Roerick Volunteer Fire Department; and County Commissioner Les Thompson.

No one appeared to expression concerns for or against the following proposed ordinances: Medical Marijuana Ordinance; Ordinance declaring abandoned, wrecked, inoperable, or junked vehicles or part(s) thereof on private or public property to be a public nuisance; and Community Decay Ordinance. Since there was not a quorum the matter was tabled to Thursday morning at 8:00 am.

Mr. Roerick reported on the recent purchase of property by the Volunteer Fire Department.

County commissioner Les Thompson visited about the following: law enforcement agreement; floodplain survey of the old McCurdy station; removal of the old abandoned trailers at the Roose's trailer court- when will they be removed; mowing of Stanley ball field-is there an agreement, it so what. Mr. Thompson will look into to these items, recommended that Mayor Hurst come over to the County Commissioners Office to discuss these matters further.

This gathering dismissed at 8:15 am.

---

Peggy Fruit, Clerk

---

Alveda Hurst, Mayor

***Broadus Town Council  
Special Meeting  
June 3, 2010 8:00 am***

Mayor Alveda Hurst, Councilman Kurt Collins; Councilman Tammy Van Tine; Councilman Robert Traub; Councilman David Day; Public Works Director Raymond Ragsdale; Clerk Peggy Fruit; and Guest Ron Vilhauer.

Councilman Traub moved to adopt AN ORDINANCE OF THE TOWN OF BROADUS DECLARING ABANDONED, WRECKED, INOPERABLE OR JUNKED VEHICLES OR PART(S) THEREOF ON PRIVATE PROPERTY OR PUBLIC PROPERTY TO BE PUBLIC

NUISANCES; PROHIBITING STORAGE THEREOF; AUTHORIZING THE TOWN OF BROADUS TO ABATE SUCH NUISANCES; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR AN EFFECTIVE DATE of July 3, 2010. Councilman Day seconded the motion. Motion carried.

Councilman Traub moved to adopt ORDINANCE BY THE TOWN OF BROADUS, MONTANA, TO ADDRESS PUBLIC NUISANCES IN THE TOWN OF BROADUS AND COMMUNITY DECAY with the effective date of July 3, 2010. Councilman Van Tine seconded the motion. Motion carried.

Councilman Collins moved to adopt EMERGENCY ORDINANCE MEDICAL MARIJUANA ORDINANCE, AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF BROADUS, MONTANA, IMPOSING A TEMPORARY MORATORIUM ON THE OPENING, OPERATION, AND LICENSING OF ANY ESTABLISHMENTS THAT GROW, SELL OR DISTRIBUTE MEDICAL MARIJUANA, AND DIRECTING THE STUDY OF THE NEW PORPOSED ORDIANCES TO REGULATE SUCH ESTABLISHMENTS with an immediate effective date of June 3, 2010. Councilman Traub seconded the motion. Motion carried.

Guest Ron Vilhauer meet with Council to discuss the yard fence which he erected this past weekend, yes it does take in part of the Town's right of way, an area in which he maintains himself, therefore he included it in his fenced area. Councilman Traub explained that this topic has been discussed before, we have one area that would like to fence in the trees which they maintain, but they are in the Town's right of way. Town of Broadus truly appreciates everyone whom helps by taking care of the right of way by their property, but as it stands nothing can be permanently placed in the right of way such as a fence. The council will check into other avenues in which the Town could proceed to enable property owners to put up fences etc..no final decision was made at this meeting and Mr. Vilhauer was told he may have to remove the fence.

Meeting adjourned at 9:00 am.

---

Peggy Fruit, Clerk

---

Alveda Hurst, Mayor

***Broadus Town Council  
Regular Meeting  
June 15, 2010***

Mayor Alveda Hurst; Councilman Kurt Collins; Councilman Robert Traub; Clerk Peggy Fruit and Sheriff Dispatch Frankie George.

Sheriff Dispatch Frankie George gave her report for the month.

Random discussion was held between Mayor and Council in attendance, since there was no quorum, no decision could be voted on, Clerk Fruit excused herself from the meeting.

During this meeting a special meeting was called for June 22, 2010.

---

Peggy Fruit, Clerk

---

Alveda Hurst, Mayor

***Broadus Town Council  
Regular Meeting  
June 22, 2010***

Mayor Alveda Hurst, Councilman Kurt Collins; Councilman Tammy Van Tine; Councilman Robert Traub; Councilman David Day; Public Works Director Raymond Ragsdale; Chief of Police Cassidy Zimmer; Clerk Peggy Fruit and guest Alyson Ragsdale.

Mayor Hurst called the meeting to order at 6:00 pm. Following the Pledge of Allegiance, Mayor Hurst inquired if PW Ragsdale had accepted the only bid received for heating and cooling system.

Councilman Collins inquired about the price of the bid; Clerk Fruit reported \$3,250.00 this bid doesn't include the electrical hookup to power or Freon charging of the system.

Mayor Hurst and Council discussed the movement to repeal Medical Marijuana.

Mayor Hurst reported on the June 7<sup>th</sup> meeting with the County Commission.

Mayor Hurst inquired about mowing of Stanley Fields, Councilman Collins stated that it's not right to stop mowing of the field just before the 4<sup>th</sup> of July, and discussed county mowing. Clerk Fruit read to the Council a Thank You note written by the Little League post marked August 1990, thanking the Town for field maintenance and cooperation to make the children's summer baseball program a success; wasn't able to find any further written information stating why the Town mows the county field. Councilman Traub moved to continue mowing of Stanley Fields this year. Councilman Collins seconded the motion, motion carried with aye votes from all Council in attendance.

Mayor Hurst reported that Bill Gay will be hauling out the trailers in question; exact date and time hasn't been determined at this time.

Councilwoman Van Tine has received inquiry about where the food vendors can set up on around the town square. PW Ragsdale stated that any booth which is set up must remain a minimum of a 15 foot radius of any fire hydrant. Councilwoman Van Tine inquired about each of these vendors being able to block of the area directly in front of their booth to keep vehicles from parking in this area. Councilman Traub moved for vendor to set no parking area is solely in front of the vendor stand. Motion carried with aye votes from all Council in attendance. Clerk Fruit inquired whether or not Council was going to charge itinerate licensing of these vendors. Mayor Hurst inquired what this entailed, Clerk Fruit explained that it is a license required by the Town of Broadus for individuals whom engaged in business of retail selling of products at a temporary premises, are charged by Town of Broadus \$20.00 for six months and \$40.00 for a year. Councilman Collins asked how that was figured. Clerk Fruit replied these rates have been at that rate since she started in 1999. They will be reviewed for 2010-2011 budgeting purposes. Councilman Collins reiterated that anyone setting up vending units will be paying the license fees. Mayor Hurst will be attending the Centennial meeting on Wednesday to relay the information.

Discussion was held on the Drug and Alcohol policy which is being added to the Town Personnel Manual. Clerk Fruit presented the review from MMIA that included a few minor recommended changes. Council agreed these changes need to be made and will review once corrections have been made. Clerk Fruit reminded the manual will need to be reviewed by Attorney Noble to get the legal opinion, tabled to next meeting.

Discussion was held on the weather the past few evenings; Mayor Hurst wondered what the Town's emergency plan is or does on need to be devised. Clerk Fruit suggested this information would be in the combined Powder River County and Town of Broadus Emergency Operations Plan which Dennis McEuen is in the process of revising; copies of the first part were given to everyone here to review and see if the Town was adequately represented. Councilwoman Van Tine inquired if all the churches with basements were accessible to the public in times like this or maybe the VFW. Mayor and Council will review the information for the joint EOP and discuss at the next meeting.

Mayor Hurst questioned whether or not the Town of Broadus needs a licensed building inspector to monitor the residential building, remodel etc... Councilman Day reiterated what had happened before when this was pursued. Public Works Ragsdale suggested contracting with another Town or City Building Inspector versus spending the money to educate our own, get someone whom is already aware of the ever changing building code enforcement. No decision was made.

Clerk Fruit reported the Planning Board has a sample questionnaire for the Town of Broadus resident, they will be making some changes prior to mailing it out, and this will be part of their information gathering for the Town of Broadus growth policy. No progress of mapping out each lot in Broadus for zoning variances, violations, boundary changes etc. has been done; this will need to be completed before a new zoning ordinance can be completed.

Next South Eastern Montana Development Corporation meeting will be held July 7<sup>th</sup>, for anyone whom can attend. Mayor Hurst is unable to attend; Councilman Collins said he would try to attend this meeting.

Budgeting portion of the meeting began with review of department requests and discussion of items. Mayor Hurst announced a time clock will be installed at the Town Office and all employees will be using it. There will be no overtime unless it is pre-approved by the Mayor, Councilwoman Van Tine inquired if once they get their forty hours per week what happens, and do they clock out for the remainder of the week? Chief Zimmer asked about how a time clock would work in his position, when he begins his shift he checks in at the sheriff office would that be sufficient. He is to check in on the time clock like everyone else, Councilman Traub suggested he park his patrol car at the Town Office and check in then begin shift, emergency calls and call outs were discussed with the inconvenience of going to office first to check in and then proceed to the call. No final decision was made on how this will be handled; but a time clock will be used. If you should forget to punch out, Councilman Traub recommended all penciled time need to be signed off on by Mayor or Council Mayor Hurst requested all vacation time be requested two weeks in advance of taking the vacation. Councilman Collins suggested if the employee is going to be taking a week at a time that two week notice is needed, but if only taking a day here and there it shouldn't be necessary to have a two week request. Clerk Fruit reminded them that whatever verbiage they decided on needed to be changed in the personnel manual. Discussion continued but not final decision was given on how this should be stated in the personnel manual.

Mayor Hurst requested that PW Ragsdale delegate the water chlorination check which is being done on the weekends to all public works employees; she would also like that person to be designated to be on-call for that weekend. Clerk Fruit asked what rate the on-call pay would be for those individuals, Councilman Collins stated that we cannot afford to require anyone to be on-call because they would have to be paid for that time. PW Ragsdale stated he is generally in town and versus having someone drive in from the country it was no problem. Mayor Hurst reiterated that it will be rotated. All employees need to be to work on time. Councilwoman Van Tine asked if everyone had job descriptions and have they been evaluated? Clerk Fruit reported that Mayor Hurst requested in January everyone reread their job descriptions, sign them, and that everyone would be receiving an evaluation. Mayor Hurst confirmed that she has the signed job description and that evaluations have not been done as of yet. Councilwoman Van Tine recommended that the evaluations be done so that if there are issues with any of the employees they will be notified at that time and proceed from there a blanket fix to a problem is generally not good policy. Councilman Collins discussed employee not getting to work on time, Clerk Fruit reminded the Council that any personnel issues are generally discussed in a closed session with the individual present to represent themselves otherwise specific names should not be used. Discussion of the Chief of Police/Public Works job was discussed and the Mayor and Council would like to know his schedule. Chief Zimmer requested for the Council to depict what his schedule should be, it doesn't seem to matter what he's been doing so far it doesn't seem to be right, if he's policing he should have been doing public works and vice versa. When the position was first set up the whole concept of having a designated police hours was not wanted, being seen sporadic was encouraged instead of everyone knowing exactly when there would be cover or not. Councilman Collins recommended that he get with PW Ragsdale to get the scheduling worked out with that portion of his job and to continue to work day, evening, night and weekend shifts on the police end so that people know he is out there. Clerk Fruit pointed out to the Council that Chief of Police has not been receiving differential pay and would like them to state what the differential rates would be so that it can be put into the budget.

Clerk Fruit handed out print outs to Mayor, Council, and Employees of the estimated revenue items which she knew at this time, a print out of the proposed water and sewer rate increase for the next three years was reviewed. Clerk Fruit inquired about the alcohol license fees: currently the town charges \$200.00 to Big Sky Bar, Montana Bar, Powder River Stockman Club, Broadus IGA, The Corner Store, Powder River Lanes and Judges Chamber; VFW Post #1595 is being charged \$100.00. Is the Council planning on keeping these charges the same or adjusting the charge? Maximum that could be charged would be \$250.00 and \$150.00. Mayor Hurst inquired when the license renewal begins, Clerk Fruit said the current one expire June 30<sup>th</sup>, two people have paid as of this date, no decision was made on whether to keep the same or change. Pet licenses, Mayor Hurst said they would remain the same. Itinerant licenses will be checked into further before making a decision as well as the cable TV fees.

Clerk Fruit reminded the Council of PW Ragsdale suggestion about adding a flat fee charge of one or two dollars a month on the utility bills to be set aside for a radio read meter system. It will be a charge for up to two years then could be removed once the new system is in place, PW Ragsdale will continue to check into the system and if it can be phased in by sections of Town or if it all had to be done at once; will continue to discuss this item in the upcoming budget meetings.

A few other items are needed from the Council for the expense budget:

Summer help- Council agreed this was needed, 560 hours at \$9.00/hour.

Park Employee- Council agreed that 600 hours would be budgeted for at Walter Ferguson wage.

Cost of living raise- Is there going to be one, if so how much or will the wages remain the same?

Discussion was never completed.

One day a week employee for the remainder of the year for public works was cut.

Part Time office help- Councilman Collins asked how often the person would be needed and what

are we doing now? Clerk Fruit responded that currently the office is closed if she is gone. Mayor

Hurst had requested part time office help on her budget form. Discussion on this was never

completed.

Health Insurance: Mayor Hurst feels that the Town of Broadus should only pay for employee's health insurance and not for the family like it is now. The health insurance is going to remain the same for this year but negotiations and bids for insurance will be begin in January 2011 for the next budget year. Councilwoman Van Tine asked for clarification of what we are talking about, her position at the County gives her the option to pay for health insurance for her children, is that going to be an option for the Town employees? Mayor Hurst said the Town will pay only for the employees, Councilman Collins said the employees will have the option to pay for their families; he is even open to the Town paying 50% of the premium and the employee paying the other. Further discussion on this topic will be done after the first of the year.

Public Works Ragsdale discussed his request of repairs to the water system, he would like to get three meter that read to the gallon of usage and install them at the fire hall, roping arena, and the clinic well. This will give enable us to have a cleaner billing process of the water which is being used from these areas.

Councilwoman Van Tine requested Clerk Fruit check into some other options for the Town phone system, seeing which would be more beneficial for the town.

After repeating what can and what can't be discussed at this meeting several time, Clerk Fruit excused herself from the meeting at 8:20 p.m. and Public Works Director Ragsdale took over taking the minutes.

The Interlocal Law Agreement with Powder River County Sheriff Department was discussed. The following changes will be made to the contract: propose page 1, services part B to say "*The parties agree that the Police Chief shall enforce Town Ordinances, and shall provide a telephonic summary of its activities in the Town of Broadus to Powder River County Sheriff's Office on a monthly basis.*" Propose change in compensation section to "\$1,200.00 per month to the County. The Total funds contributed by the Town is \$14,400.00 per year". Proposed change to last paragraph "*The sums paid to Powder River County will be distributed by the Powder River County Sheriff Department.*" Clerk Fruit will make the changes to the contract and send them to Attorney Jeff Noble for review.

The following claims were reviewed and approved by the Council:

5256 Catholic Church	chairs	50.00
5257 Bears and Company	carving in park	200.00
5258 WCS Telephone	utility	23.75
5259 Robert Traub	reimbursement	40.00
5260 David Day	reimbursement	40.00
5261 Kurt Collins	reimbursement	40.00
5262 Skyview TV	utility	24.00
5263 Powder River County	law enforcement	1500.00
5264 Tongue River Electric Coop	utility	2259.05
5265 McEuen Rebecca L	wages	163.25
5266 MMIA Montana	insurance	4745.80
5267 Alveda Hurst	reimbursement	40.00
5268 Tammy Van Tine	reimbursement	40.00
5269 Mid Rivers Telephone Coop	utility	140.86
5270 Range Telephone Cooperative	utility	185.33
5271 Aflac	insurance	218.45
5272 Dental Network of America	premium	427.60
5273 Powder River Examiner	advertising	78.00
5274 USA Bluebook	supply	59.25
5275 Hi-Tech Auto Repair Inc.	purchase service	126.33
5276 Alderman Oil Company	supply	922.60

5277 Brenntag Pacific Inc	supply	2499.05
5278 Montana League of Cities and Towns	dues	150.00
5279 Energy Laboratories	purchase service	20.00
5280 Larry's Iga	supply	29.03
5281 Silversage Clothing	supply	32.00
5282 Dpt of Environmental services	purchase service	210.00
5283 Earley Electric	supply	318.99
5284 Northwest Pipe Fitting Inc	supply	72.40
5285 State of Montana	email	4.59
5286 Town of Broadus	petty cash	77.33
5287 Fruit Peggy	wages	1137.56
5288 Ragsdale Raymond	wages	1307.14
5289 Williams Michael	wages	1064.31
5290 Zimmer Cassidy	wages	1253.68
5291 Ferguson Walter	wages	637.77
5292 Schoenbeck John	wages	664.77
5293 Strait Rod	wages	252.52
5295 MMIA	work comp	1958.39
5296 Ragsdale Raymond	reimbursement	149.00
5297 MT Dpt of Administration	dues	75.00
5299 1 <sup>st</sup> Bank	withholdings	2650.90
5300 Fruit Peggy	wages	1389.74
5301 Ragsdale Raymond	wages	1276.28
5302 Williams Michael	wages	1106.13
5303 Zimmer Cassidy	wages	1287.83
5304 Ferguson Walter	wages	675.17
5305 Schoenbeck John	wages	539.19
5306 Department of Revenue	withholdings	456.00
5307 LN Curtis & Sons	fire department supplies	99.20
5308 Yesterday Things	supply	10.00
5309 Atco International	supply	236.00
5310 J&S Tire and Repair Inc	supply	192.42
5311 Montana Magistrates Association	dues	200.00
5312 Hawkins Water Treatment	chlorine	814.25
5313 Calvert Backhoe	repair	320.00
5314 Postmaster	supply	285.00
5315 Cops Hardware & Lumber	supply	913.81
5316 Dana Kepner Co	supply	34.00
5317 D&P Auto Clinic	supply	60.00
5318 The Corner Store	supply	469.78
5319 PR County Treasurer	2 <sup>nd</sup> half	1291.88
5320 RD Enterprises	supply	495.81
5321 Bears and Company	carvings	500.00

With no further business before the council, Councilwoman Van Tine moved to adjourn.  
Councilman Day seconded the motion. Meeting adjourned at 9:10 p.m.

---

Peggy Fruit, Clerk

---

Alveda Hurst, Mayor

---

Raymond Ragsdale, Acting Clerk

**Broadus Town Council**  
**6 July 2010**  
**Regular Meeting**

6:10 PM

Present: Mayor Alveda Hurst, Councilman Kurt Collins, Councilman Tammy Van Tine, Public Works Director Raymond Ragsdale, Chief of Police Cassidy Zimmer, and Rebecca McEuen, Part time Office Help.

Absent: Councilman Robert Traub and Councilman David Day.

Because there was not a quorum the regular meeting for the Broadus Town Council has been rescheduled for Monday, 12 July 2010 at 6:00 PM.

This will follow the 4:00 PM meeting at the County Commissioner in which the Broadus City Council has been requested to attend. This meeting is in reference to the future fireman's land/building.

6:45 PM

---

Rebecca McEuen, Acting Clerk

---

Alveda Hurst, Mayor

**Special Meeting  
Broadus Town Council  
12 July 2010**

Meeting was called to order by Mayor Alveda Hurst at 6.05PM followed with the Pledge of Allegiance.

Those present: Mayor Alveda Hurst, Councilman Tammy Van Tine, Councilman Robert Traub, Councilman David Day, Chief of Police Cassidy Zimmer, Public Works Director Raymond Ragsdale, Clerk Peggy Fruit, and Rebecca McEuen.

Absent: Councilman Kurt Collins.

Mayor Hurst made an announcement that there was to be an open meeting at the Community Center, tomorrow, Tuesday, July 13, 2010, 3:30PM with Montana Governor, and owners of the Otter Creek Coal Mine. Everyone was encouraged to attend.

Mayor Hurst asked about instigating a time clock for the personal. Councilman Tammy Van Tine stated she felt that it would lower the moral as well as the incentive to work beyond if a time clock was instigated. Both Councilman David Day and Robert Traub agreed. Mayor Hurst disagreed stating it would hold the personal responsible. Councilman Van Tine made a Motion not to purchase a time clock. Councilman Day 2nd the Motion. There was further discussion, then a Vote: 3 no and 1 yes. Time Clock will not be purchased.

Unfinished Business

- 1) Reviewing questionable sections of the Personnel Manual and Drug and Alcohol Policy.

Issuing checks: Clerk Peggy explained the process for issuing the personal checks. She then explained the difference of Comp Time and Overtime. The employee chooses one or the other; not both.

Councilman Van Tine suggested Work day 1st - 15<sup>th</sup> paid on the 30<sup>th</sup>. Work days 16-30<sup>th</sup> paid on the 15<sup>th</sup> of the next month. After further discussion Councilman Traub moved to have the time sheets to be turned in within the first 24 hours following pay period which is the 15<sup>th</sup> and the last Friday of the month. The checks will then be issued within 36 hours from end of pay period. It was agreed by all to have it written in the Personal Manual accordingly. In regards to the Comp Time Councilman Van Tine made a motion that the Comp Time was to be used within six months any remaining time after the six months will be lost. Councilman Traub 2<sup>nd</sup> the Motion. Vote was all ayes. Motion carried and will be written accordingly in the Personal Manual.

Councilman Van Tine and Chief of Police Zimmer will now review the Personal Manual and Drug and Alcohol Policy as well as the Evaluation Forms (performance) and Job Description. They will report back at the next meeting.

2) Emergency Operation Plan

An email has been sent out by DES coordinator Dennis McEuen to City Office. Chief Zimmer will forward email to the Councilman member. They will then review, make corrections and additions as deemed necessary.

3) Zoning and Growth

As of today there has been no progress on mapping out each lot in Broadus for zoning variances, violation, boundary changes, etc. Again Clerk Peggy reiterated this needs to be completed before a new zoning ordinance can be completed. Councilman Day said he would begin this week.

New Business

PW Raymond Ragsdale gave his report of the recent activities about the town. The Rural Water overseer will be in town on Wednesday, 14 July. He will be checking the Vulnerability Security of the water and sewer system. This is needed if we are to obtain any grant funding. PW Ragsdale will also be attending a Chlorination School on the 28<sup>th</sup>-29<sup>th</sup> July in Miles City. PW Ragsdale asked if there was a possibility of purchasing parts for the water system he had requested at the last meeting. Not at this time until the budget is complete to see where the Town sits financially.

Chief Zimmer stated that the 4<sup>th</sup> of July weekend was relatively quiet. He then reported he had recently been approached by an individual who requested a placement for a yield sign on her street. He suggested to the individual to come to a Council Meeting with this request. Matter was then place on hold until the individual comes to a meeting.

The Interlocal Law Agreement with Powder River County Sheriff Department was discussed. With a minor correction the Agreement was signed by the City Council. Clerk Fruit will take the Agreement to the County Commissioners for their signature.

There has been a fence built on the public right of way. PW Ragsdale will speak with the individual about removing the fence to its proper location/distance. If not removed it will come to legal matters.

Other budget items:

Part Time office help - Motion by Mayor Hurst to pay \$7.50 @ hr. 2<sup>nd</sup> by Councilman Van Tine. All votes: aye.

SEMSC payment. Motion by Councilmen Traub to continue to pay and 2<sup>nd</sup> by Mayor Hurst. Vote: all ayes.

A discussion on the weed ordinance was short and to the point. Mayor Hurst suggested one week notice from the date of letter then the town will go in and charge the owners for mowing the weeds. A motion was made by Councilman Van Tine to Charge \$25.00 @ hour plus administrative fees. Motion 2<sup>nd</sup> by Council Day. Vote: all ayes.

Miscellaneous

Again Clerk Fruit reminded the Council of PW Ragsdale suggestion about a flat fee charge of one or two dollars a month for a year or two on the utility bills. This would be set aside for a radio read meter system. Once the system is in place this fee would be removed from the utility bill. At this same time there was a discussion on increasing the water and sewer. Councilman Traub made a motion to increase the water and sewer affect October 2010. Also to add on top the one dollar for the radio read meter for up to two year. Councilman Van Tine 2<sup>nd</sup> the motion. Vote: Aye by all. This increase notice and resolution will be sent out in the next billing.

There were several council members attending the 4 o'clock meeting July 12, 2010 with the commissioners in reference to the fire building. The City was asked to pay the insurance on the second fire building.



Items tabled for the next meeting: increase in liquor/beer/wine license, possibility of charging business license and the differential pay for Chief of Police

Next meeting July 20, 2010  
Meeting adjourn 8:35PM

---

Rebecca McEuen, Acting Clerk

---

Alveda Hurst, Mayor

***Broadus Town Council  
Regular Meeting  
August 3, 2010 6:00 pm***

Mayor Alveda Hurst, Councilman Robert Traub, Councilman David Day, Councilman Kurt Collins, Chief of Police Cassidy Zimmer, Public Works Director Raymond Ragsdale, Public Works Operator Mike Williams, Clerk Peggy Fruit, and Guests: Loyce Cossitt, Janice Baier, Judy Drexel, Carol Lambert, Bonnie Burley, and Jim Atchison of SEMDC.

Mayor Hurst called this meeting to order at 6:00 pm, following the Pledge of Allegiance; Mayor Hurst greeted our guests and opened the Public Hearing for proposed rate increases in water and sewer base rates. Loyce Cossitt discussed her concerns for raising the rates so drastically, Judy Drexel pointed out that most of the residents in Broadus live on fixed income; Janice Baier agreed with the previous points and also questioned the low water pressure for those living on the hill. Councilman Collins and Clerk Fruit explained the reason for the increase is due to the age of our systems if we should have to drill a new well the Town doesn't have the money it would have to seek grant assistance, in order to qualify for grant assistance the Town must have in place a growth policy, current zoning ordinance, and able to show the ability of repayment. The rates will increase in order to do this and it would be in one lump sum, the Town is trying to be proactive and do the increase in increments. Clerk Fruit explained that we cannot annex in anyone at this time since we do not have these items in place. Carol Lambert asked if there is any interest in annexing into the Town. Clerk Fruit replied yes we do and it would add to the water and sewer system. Jim Atchison confirmed that the Town is proceeding in the correct direction, also mention that the income median has some effects on the rates that would be set.

Clerk Fruit explained the Radio Read fee will only be on the bills until enough is raised to install the system. The Town will also check into other sources to help pay for this meter system so that it can be removed sooner. Carol Lambert asked if the employees received a raise. Clerk Fruit replied that no increases were given and that the health insurance coverage for the employee will begin negotiations in January to see where that will be set at for the next budget year. It was asked if someone will be cut due to the radio reads, Clerk Fruit replied that it's going to free them up that one day a month to work in other areas. Everyone thanked the guests for attending the meeting and discussing their concerns.

Mayor Hurst reported the County Commissioners want to meet with the Council to discuss the Interlocal Law Agreement, the date of Tuesday, August 10<sup>th</sup> at 4:00 pm; Mayor Hurst will contact the Commission with this date.

Jim Atchison visited with the Mayor and Council about the happenings of SEMDC, and would like to have a member of the Council fill the board position at SEMDC, the Mayor and Council will discuss this and have someone at the next meeting.

Public Works Ragsdale reported on the sanitary survey that has been completed and copies are here. Sewer line maintenance is currently being done by flushing the lines. Bulk water meter has been installed at the fire hall for the individuals to fill. The engineers have sent the proposal of gas chlorination for the Town of Broadus to the Department of Environmental Services for approval. Mayor Hurst requested the fire hydrant at Jackie Washington's property be checked, during the heavy rains a lot of washing has been done and needs attention. PW are continuing to work on the streets and patching of pot holes.

Chief Zimmer reported the street lights that aren't working properly. The Town Shop lot has been cleaned up and all scrap metal was taken to Miles City to be traded for metal to repair dumpsters.

The preliminary budget for the Town of Broadus was discussed. The budget is very tight this year and everyone is encouraged to watch what is being spent. Clerk Fruit will advertise for a public hearing to review the budget 2010-2011 on September 7<sup>th</sup> at 6:00 pm and the finalization of the budget will be September 21<sup>st</sup>.

Councilman Traub reported that Allen George would like to plant chokecherry trees on Town right of way. Following discussion of this, the concern of bushes blocking the view of drivers at the intersection, it was agreed there would be no problem as long as they are trees and not bushes. Clerk Fruit will send a letter to the George's.

Public Works discussed the amount of garbage at the White Buffalo Campground; the dumpsters need to be picked up twice a week instead of once a week. Clerk Fruit was instructed to send a letter to the owners of the campground stating the change and that it will take effect in August billing.

The following claims were reviewed and approved by the Council:

5330 Postmaster	supply	83.44
5331 WCS Telephone	utility	36.83
5332 Robert Traub	reimbursement	40.00
5333 David Day	reimbursement	40.00
5334 Kurt Collins	reimbursement	40.00
5335 Skyview TV INC	utility	24.00
5336 Powder River County	Law Enforcement	1200.00
5337 Tongue River Electric Coop	utility	2204.21
5338 Rebecca L McEuen	wages	163.25
5339 MMIA Montana	insurance	980.20
5340 Alveda Hurst	reimbursement	40.00
5341 Tammy Vantine	reimbursement	40.00
5342 Mid Rivers Telephone	utility	69.26
5343 Range Telephone Coop	utility	129.21
5344 Aflac	insurance	218.42
5345 Dental Network	insurance	427.60
5346 Postmaster	supply	352.00
5347 Town of Broadus Petty Cash		101.20
5348 Dana Kepner Co	supply	106.80
5349 EMC Insurance	insurance	2258.00
5350 MT Tractor & Equipment	repairs	195.00
5351 Normont Equipment	supply	1736.96
5352 Prince INC	supply	11515.00
5353 Earley Electric	remodel	210.91
5354 Quill	supply	199.70
5355 Montana Rural Water Systems	dues	200.00
5356 C&B Operations LLC	supply	78.34
5357 Pacific Steel & Recycling	supply	421.75
5358 Calibre Press	training	182.75
5359 ST of MT Tech Service	supply	4.59
5360 Clerk of Dist. Court	Law Enforcement	6.00
5361 Energy Laboratories	supply	20.00
5362 Tim Blaede Trucking	services	2860.00
5363 Powder River County	law enforcement	120.00
5364 MT Municipal clerk-treasurer	dues	50.00
5365 D&P Auto	repair	25.00
5366 J&S Tire & Repair	repairs	1432.91
5367 Broadus IGA	supply	49.56
5368 State of Montana	email	4.59
5369 Alderman Oil Company	supply	688.74
5370 Copps Hardware & Lumber	supply	367.52
5371 the Corner Store	supply	584.67
5372 R D Enterprise Inc	supply	382.94
5375 Fruit, Peggy	wage	1147.1
5376 McEuen, Rebecca L	wage	85.55
5377 Ragsdale, Raymond	wage	1310.86

5378 Williams, Michael	wage	1111.13
5379 Cassidy Zimmer	wage	1130.43
5380 Ferguson, Walter	wage	580.42
5381 Schoenbeck, John	wage	664.77
5383 Hawkins Water Treatment	supply	656.08
5386 MT Municipal Interlocal Auth	insurance	7057.63
5387 UI Tax Program	withholding	157.37
5389 Robert Traub	reimbursement	40.00
5390 David Day	reimbursement	40.00
5391 Kurt Collins	imbursement	40.00
5392 Skyview TV INC	utility	24.00
5393 Powder River County	law enforcement	1200.00
5394 TRECO	utility	2475.95
5395 McEuen, Rebecca L	wage	163.25
5396 MMIA Montana	insurance	4980.60
5397 Alveda Hurst	reimbursement	40.00
5398 Tammy Van Tine	reimbursement	40.00
5400 Range Telephone Coop	utility	129.21
5402 Dental Network of Am	insurance	336.60
5403 MT Municipal Interlocal Auth	fire department	2408.62
5404 Fruit, Peggy	wage	1147.18
5405 Ragsdale, Raymond	wage	1161.68
5406 Williams, Michael	wage	1069.31
5407 Cassidy Zimmer	wage	1130.43
5408 Ferguson, Walter	wage	580.42
5409 Schoenbeck, John	wage	664.77
5410 Williams, Michael	reimbursement	88.00

With no further business, Councilman Collins moved to adjourn, Councilman Day seconded the motion, and Mayor Hurst adjourned this meeting of the Broadus Town Council at 9:00 pm.

---

Peggy Fruit, Clerk

---

Alveda Hurst, Mayor

***Broadus Town Council  
Regular Meeting  
August 17, 2010 6:00 pm***

Mayor Alveda Hurst; Councilman Robert Traub; Councilman David Day; Councilman Kurt Collins; Councilwoman Tammy Van Tine; Chief of Police Cassidy Zimmer; Public Works Director Raymond Ragsdale; Clerk Peggy Fruit; and Guests: Marty Copps and Kurt Copps.

Mayor Hurst called the meeting to order at 6:00 pm. Following the Pledge of Allegiance, Councilman Traub moved to approve minutes of the previous meeting as submitted by Clerk Fruit. Councilman Collins seconded the motion. Motion carried.

Marty Copps and Kurt Copps are here to discuss the water rate increase and solid waste pickup at their business west of Broadus. Clerk Fruit explained that water users on the Town system outside the Town limits will not be charged more than water users within the Town limits. Marty stated that was here concern with the water rate increase. Copps Hardware would like to negotiate solid waste pickup, the Town had sent a letter stating the conditions of establishing solid waste pickup outside the Town Limits, Copps Hardware would like to pour their own cement pad since they are putting in a box crusher which will be on a pad, it would make more sense to them to pour one large pad instead of each of us pour individual pads, thus creating no cost to the Town for cement. Copps would also be able to get a dumpster at no cost from Miles City Sanitation; this would alleviate the cost to the town to purchase a dumpster. Kurt Copps stated they would be responsible for the snow removal to get to and from the dumpster. Mayor Hurst reminded Council that the solid waste pickup outside the Town limits would have to be negotiated annually with Miles City Sanitation. PW Ragsdale will get the measurements of the dumpster which the Town uses to make sure the MCS dumpsters will work with our truck. Councilman Traub concerned as to the maneuverability of the garbage truck behind Copps Hardware might be difficult. The garbage truck will be taken out to Copps to be sure that it is able to make it into the area where the dumpster will be set. Clerk Fruit will contact Miles City Sanitation to see what forms need filled out with the Public Service Commission which allows the Town of Broadus to pickup solid waste in Miles City Sanitation

service area. The cost for twice a week pickup was set at \$100.00/month. It was agreed that if all the elements listed above work, the Town of Broadus will begin solid waste pickup at Copps Hardware.

Clerk Fruit is to send a copy of the Town of Broadus Personnel Manual to Attorney Jeff Noble for his review.

Planning Board has received plans for the Powder River Transportation Bus Barn for their review; Clerk Fruit has contacted the president of the Planning Board to set a meeting date. The survey results are being tabulated and will be posted, 48 surveys were returned out of 300.

Clerk Fruit has started working of the zoning review of each town lot.

Mayor Hurst, Councilman Day, and Councilman Collins met with County Commissioner Thompson about the Interlocal Agreement that expired June 30, 2010; the contract is for:

1. Dispatch services, including but not limited to, the following: 911/Emergency, Ambulance, Fire and dispatch services.

2. The County shall provide a reasonable and necessary level of law enforcement service to the Town's residents.

3. Powder River County shall provide a written summary of its activities in the Town of Broadus on a monthly basis.

4. Detention services at the County Jail, for persons arrested by the Chief of Police.

The parties agree that the Chief of Police shall enforce Town Ordinances, and shall provide a telephonic summary of its activities in the Town of Broadus to Powder River County Sheriff's Office on a monthly basis.

#### COMPENSATION

In recognition of the SERVICES section A, subsection 1, 2, and 3 provided by Powder River County, the Town of Broadus shall pay the sum of \$1,200.00 per month to the County. The total fund contributed by the Town is \$14,400.00 per annum.

In recognition of SERVICES section A, subsection 4 provided by Powder River County, the Town of Broadus shall pay the sum of \$60.00 per day per person (room and board) plus out-of-pocket prisoner expenses (expenses include but are not limited to medical and medication, transportation, extradition, etc.).

The sums paid to Powder River County will be distributed by the Sheriff's Department if allowed by law.

County Commissioner Thompson expressed the County's position was to keep the \$1,500.00 per month versus the \$1,200.00 which the Town of Broadus had proposed. Thus the contract has not been signed by the County Commission; Clerk Fruit suggested the entire County Commission, entire Town Council, Mayor Hurst, Chief Zimmer, Sheriff Blain, and Attorney Jeff Noble meet and get this hammered out. The other area that needs to be decided on is the length of the contract, Clerk Fruit suggested that they consider a three year term since it takes so long to come to agreement, but if an annual contract is what is wanted to begin earlier so that it's done by renewal. Councilman Collins suggested that the term of contract be the term of the Sheriff, he also recommended the Sheriff Elect needs to come to the meeting so that everyone is informed of the contract. Clerk Fruit will invited everyone to the October 5<sup>th</sup> Council meeting at 6:00 pm. Councilman Day recommended there should at least be a quorum of both Town and County so the contract can be completed at the meeting. Councilman Collins expressed we need to get the community input on this also, Clerk Fruit suggested a letter to the editor, it is the most read area of the newspaper. The Council will draft a letter to the editor.

Public Works Ragsdale reported on the progress of changing back to gas chlorination. Clerk Fruit is to contact the insurance companies to be sure of coverage. Chief Zimmer recommended the Fire Department complete training on gas chlorination. Heating/cooling system needs electric and charged, then it will be up and running. Manhole south of the park has been repaired, bulk water sales are going smoothly-have one more address to get, working on the alligator cracking of the asphalt-will need approximately 3 more totes of oil to complete the patching season, will mix cold mix on Thursday, continuing to put enzymes in the lagoon to keep the smell down-seems to be working very well. The signs have been put up at the park stating no dogs in the park. PW visited with Jackie Washington about the fire hydrant and are working on a solution to the problem.

Chief Zimmer has received an inquiry to rent the speed limit sign for a couple weeks. Council agreed to the rental under the following conditions: Fairview would be responsible for pickup and

delivery of the sign; must provide proof of insurance covering the car and sign; and Council gave Chief Zimmer negotiation power for weekly fee rental up to \$200.00 per week.

Councilwoman Van Tine will have evaluation information at the next council meeting.

Clerk Fruit passed around a copy of the current expenditures for the Town thru August 17, 2010; the Preliminary 2010-2011 Budget Hearing will be held September 7<sup>th</sup> at 6:00 pm at the Broadus Town Office; 2010-2011 Finalize Budget September 21<sup>st</sup> at 6:00 pm at the Broadus Town Office; and Finalization of the rate increase will be September 21<sup>st</sup> at 6:00 pm. Clerk Fruit reminded the Mayor and Council that no increases are proposed for the Street Light Maintenance and Street Maintenance SID's.

Clerk Fruit was contacted by Gordon Mulkey concerning the water bill for the Masonic Lodge-they had a toilet running thru which caused a large water bill, would the Council consider a reduction in the amount of the bill. The lodge had no knowledge that someone had used this toilet and that it was running. Following discussion it was agreed to leave the bill as is, leaks due to breakage of line have been considered for reduction, but fixture failure has not.

Clerk Fruit will email the Mayor and Council with the information needed to set up a capital improvement fund for the Radio Read system. Clerk Fruit suggested requesting help from the Coal Board for a portion of this system.

The following claims were reviewed and approved by Council:

5373 Powder River county Treasurer court surcharges		1100.00
5374 State Treasurer	court surcharges	1100.00
5384 1 <sup>st</sup> Bank	withholdings	3002.75
5385 Department of Revenue	withholdings	568.00
5388 WCS Telecom	utility	23.71
5399 Mid Rivers Telephone	utility	141.80
5401 Aflac	premium	218.42
5412 Quad K Supply	supplies	158.50
5413 Broadus Boot & Tack	supply	8.00
5414 Northwest Pipe Fitting Inc	supply	41.89
5415 American Welding & Gas	supply	63.66
5416 Dana Kepner	supply	88.80
5417 Bert Stoddard	parts-Oliver	64.22
5418 Northern Truck Equipment Corp	supply	257.50
5419 Pacific Steel & Recycling	supply	47.78
5420 Department of Justice	dues	500.00
5421 Calvert Backhoe	repairs	140.00
5422 Zee Medical Inc	supply	240.08
5423 Energy Laboratories	testing	20.00
5424 Canon Repair	repair	209.00
5425 Broadus Iga	supply	65.12
5426 Hawkins Water Treatment	supply	286.75
5427 Alderman Oil co	supply	598.70
5428 SEMDC	annual fees	453.00
5429 C&B Operations LLC	supply	187.04
5430 J&S Tire and Repair	repair	12.00
5431 Powder River Examiner	advertising	29.75
5432 USA Bluebook	supply	910.89
5433 MT Tractor & Equipment LLC	repair	195.00
5434 Darrell Aaby	permit	83.00
5435 Department of Environmental	fees	700.00
5436 Boss Inc	supply	412.85
5437 Fruit Peggy	wages	1054.38
5438 Ragsdale Raymond	wages	1063.46
5439 Williams Michael	wages	1020.76
5440 Zimmer Cassidy	wages	1029.21
5441 Ferguson Walter	wages	580.42
5442 Schoenbeck John	wages	601.98
5443 RD Enterprises	supply	274.87
5444 Copps Hardware	supply	571.00
5445 The Corner Store	supply	731.22
5446 Hawkins Water Treatment	supply	745.50

5447 EMC Insurance Co	supply	1000.00
5448 State of Montana	supply	4.59
5449 Energy Laboratories	testing	357.50
5450 Torgerson Equipment	supply	63.16
5451 Department of Revenue	withholding	488.00
5452 1 <sup>st</sup> Bank	withholding	2616.75

With no further business, Councilman Day moved to adjourn, Councilman Van Tine seconded the motion, and Mayor Hurst adjourned this meeting of the Broadus Town Council at 8:00 pm.

---

Peggy Fruit, Clerk

---

Alveda Hurst, Mayor

***Broadus Town Council  
Regular Meeting  
September 7, 2010 6:00 pm***

Mayor Alveda Hurst; Councilman Robert Traub; Councilman David Day; Councilman Kurt Collins; Councilwoman Tammy Van Tine; Chief of Police Cassidy Zimmer; Public Works Director Raymond Ragsdale; Clerk Peggy Fruit; and Guests: Nancy Espy Montana Transportation Commission; Department of Transportation Ray Mengel and Luke Anderson.

Mayor Hurst called the meeting to order at 6:00 pm. Following the Pledge of Allegiance, Councilwoman Van Tine moved to approve minutes of the previous meeting as submitted by Clerk Fruit. Councilman Collins seconded the motion. Motion carried.

Montana Department of Transportation, Luke Anderson presented the following information regarding the speed traffic study and the truck parking along US 212 in Broadus. The accident history was reviewed for a 3 ½ year period from January 1, 2007 to July 1, 2010. During this period there were three crashes reported within the study area. The crash rate is 1.17 per million vehicle miles traveled. The crash experience consisted of three two-vehicle right angle crashes. One was a backing maneuver and the other two were a failure to yield. The data from the travel speeds at seven sampling stations show that the west bound traffic coming in from the south is observing the speed limits within a range of 2 mph – 8 mph of the posted speed limit. This suggests that traffic is observing the speed changes, but is not slowing to actual speed limit until after they've passed the sign itself. When the west bound traffic is leaving the town the speeds show traffic is accelerating to at least the speed limit then above the speed limit at a 40 mph zone. When entering the town, east bound traffic reflects the west bound mannerism of observing the posted speed limits, but slowing after they've passed the sign. The traffic departing the town in the south bound lane also shows an increase in speeds, though the speeds are at or below the posted speed limits. Only a 20 mph zone shows a notable difference of 5 mph greater than the posted speed. From the study, the traffic is showing that it is observing the posted speeds in both directions as they approach and depart the town. If the speeds are desired to be closer to the actual speed limits, an increase in law enforcement must be made. The Montana Department of Transportation is recommending that no changes be made to the current speed zone configuration.

Following further discussion, it was agreed that a letter would be sent to MDOT to request larger signs stating speed limits, additional warning signs 48" x 48" to observe speed zones, paint the speed limits onto the pavement, signs stating speed limits enforced by radar, and the next time the lines are painted through town they will be painted wider.

Mayor Hurst discussed the truck parking on US 212 and the danger that it holds for traffic entering the highway, Ray Mengel reiterated the Town must regulate parking by an ordinance, MDOT would provide proper signage according to the ordinance. Following further discussion of the effects of the ordinance, no decision was made at this time.

Mayor Hurst opened the Public Hearing for the proposed 2010-2011 Town of Broadus Budget at 6:30 pm; no one appeared to speak for or against the proposed budget; Mayor Hurst closed the hearing at 7:50 pm.

Clerk Fruit reported on the following: will contact Attorney Noble about the personnel manual and planning board issues on Thursday; Planning Board has completed the survey tabulations and copy

sent to Powder River Examiner requesting articles in the paper over the next few weeks stating the results, as well as posting the results at Town Office, Broadus IGA, Post Office and 1<sup>st</sup> Bank.; Clerk Fruit has completed a map of all lots in the Town of Broadus with current zoning, zoning violations, zoning variances etc...Council will need to review the current zoning ordinance and make the corrections or changes appropriate, everything listed on the map as of August 31, 2010 will be under the current zoning. Mayor Hurst requested this process begin at the next council meeting; Clerk Fruit contact the Powder River County Commissioners, Don McDowell to invite them to attend the October 5<sup>th</sup> council meeting to review and finalize the Interlocal Law Agreement. Commission McDowell inquired to any side meetings prior to that date to go over the agreement. Following discussion it was agreed that to meet on October 5<sup>th</sup>, if further meetings are required they will be scheduled at that time.

PW Ragsdale reported they are continuing to patch the streets; has received two bids for gas chlorination system Industrial Systems \$8372.00 which doesn't include fans, doors and electrical and Hawkins Inc. \$9,248.00 which doesn't include fans, doors, and electrical. Both bids are higher than budgeted for PW Ragsdale will continue to gather information and bids. The Water Ordinance needs to be updated, there are several areas that have changed since 1999, Councilman Collins requested information be gathered on the changes and Mayor Hurst requested this to be reviewed at the September 21<sup>st</sup> council meeting.

Chief of Police Zimmer reported Fairview will not be renting or leasing the speed limit sign. Jerry's Refrigeration will be here to work on the heating/cooling system.

Clerk Fruit has contacted Miles City Sanitation; they will be contacting her in the next few days about the paperwork to be done for solid waste pickup at Copps Hardware. PW Ragsdale has viewed the placement area for the dumpster and it is adequate for the size the Town's Garbage truck.

The following correspondence was reviewed by council: 2010-2014 Final Statewide Transportation Improvement Program with information regarding review of final STIP on line; MMIA Memorandum regarding preventive benefits for immunizations; PERS notice of proposed rule amendment; and information on Montana League of Cities and Towns annual conference.

The following claims were reviewed and approved by Council:

5461 WCS Telecom	utility	26.13
5462 Robert Traub	reimbursement	40.00
5463 David Day	reimbursement	40.00
5464 Kurt Collins	reimbursement	40.00
5465 Skyview TV	utility	24.00
5466 Powder River County	law enforcement	1200.00
5467 Tongue River Electric Cooperative	utility	2778.81
5468 McEuen Rebecca	wages	163.25
5469 MMIA Montana	insurance	4980.60
5470 Alveda Hurst	reimbursement	40.00
5471 Tammy Van Tine	reimbursement	40.00
5472 Mid Rivers Telephone	utility	213.05
5473 Range Telephone Cooperative	utility	129.21
5474 AFLAC	premium	218.42
5475 Dental Network of America	premium	291.10
5476 SWAT	supply	279.93
5477 Powder River Examiner	legal ads	30.00
5478 Alderman Oil Company	supply	424.08
5479 Earley Electric	repair	373.71
5480 USA Bluebook	repair	1112.74
5481 Aye's Fabricating & Repair	supply	36.00
5482 cancelled		
5483 Copps Hardware & Lumber	supply	541.56
5484 Hawkins Water Treatment	supply	707.00
5485 The Corner Store	supply	340.40
5486 Pacific Steel & Recycling	supply	18.30
5487 American Welding and Gas	supply	92.73
5488 Normont Equipment	supply	1184.50
5489 Energy Laboratories	supply	22.50
5490 Interstate Engineering Inc	repair	4098.00

5491 Broadus IGA	supply	16.69
5492 Internal Revenue Service	withholding	552.96

With no further business, Councilman Day moved to adjourn, Councilman Van Tine seconded the motion, and Mayor Hurst adjourned this meeting of the Broadus Town Council at 8:00 pm.

---

Peggy Fruit, Clerk

---

Alveda Hurst, Mayor

***Broadus Town Council  
Regular Meeting  
September 21, 2010 6:00 pm***

Mayor Alveda Hurst; Councilman Robert Traub; Councilman David Day; Councilman Kurt Collins; Chief of Police Cassidy Zimmer; Public Works Director Raymond Ragsdale; Clerk Peggy Fruit; Public Works Operator Mike Williams; and Town Attorney Jeff Noble.

Mayor Hurst called the meeting to order at 6:00 pm. Following the Pledge of Allegiance, Councilwoman Day moved to approve minutes of the previous meeting as submitted by Clerk Fruit. Councilman Collins seconded the motion. Motion carried.

Attorney Noble has begun reviewing the Town's Personnel Manual, has completed several pages and discussed the changes and corrections that need to be made. Discussion was about the Powder River County Bus Barn was done, Attorney Noble will discuss with Department of Environmental Attorney the concerns the Town has about petroleum contamination and get back to the Council.

Flood plain administrator Day visited with the Council about individual whom hasn't turned in the Elevation Certificate for their property, Attorney Noble suggested to send a letter with the copy of the current ordinance to the individuals and to give them a time limit for completion.

Clerk Fruit reported the planning board has begun working on the growth policy for the town of Broadus.

Clerk Fruit emailed the Council, Mayor and planning board a copy of the zoning ordinance which is currently being drafted, awaiting response from them as to what areas need to be added or amended to the ordinance.

Mayor Hurst told Council and employees that the agenda and minutes will be sent email from now on and not mailed.

Mayor and Council met with County Commissioners on September 20<sup>th</sup> regarding the law enforcement interlocal agreement, the Commission would like to stay at the \$1500.00 per month. Council requested Chief Zimmer meet with Sheriff Blain to discuss scheduling and report back to Council. Mayor Hurst requested to be involved in the meeting and would like to know the date and time of the meeting.

Public Works Ragsdale has received information on gas chlorine systems that could be purchased at a lessor value than the current bids that have been received. He is awaiting specific information on these systems prior to making any further decisions. The chlorine buildings are at a standstill until the doors arrive. PW Ragsdale has begun working on the water ordinance, getting the current plumbing codes etc. PW Ragsdale will be taking afternoons off until his accumulated comp time is used up.

The Town of Broadus will not be doing solid waste pickup for Copp's Hardware; the amount of paperwork and legal fees for Miles City Sanitation to do to make it legal for the Town to cover this area is more than it is worth at this time.

Chief Zimmer received the parts to change the propane heater from natural gas to propane; Alderman Oil will be setting the tank. Since the temporary summer help position is done, Chief Zimmer will begin helping with garbage pickup on Wednesdays. The deer problem in Broadus isn't as bad right now as it has been in the previous year, Chief Zimmer is working with FWP Troy Hink on ways to keep the deer at a minimum.



Chief Zimmer discussed with the Council about the amount of calls coming into the Town Office pertaining to property lines of residents living in Town limits. The people want to know their lines so they can build a new building or add on to existing property etc. The Council said that a survey is going to be the truest way for them to find out. Clerk Fruit suggested reminder be put in the paper for people to know what ordinances need to be followed when considering any type of construction.

The Council reviewed budget and finalized the 2010-2011 budget by adopting the following resolutions: *Resolution 2010-01 Street Light District Assessment* will remain at Twenty-One Dollars (\$21.00) per lot for the entire land area of the Town of Broadus, Councilman Traub moved to approve this resolution as submitted, and Councilman Day seconded the motion. Motion Carried. *Resolution 2010-02 Street Maintenance District No. 8 Assessment* will remain at Thirty Dollars (\$30.00) per lot for the entire land area of the Town of Broadus, Councilman Day moved to approve this resolution as submitted, and Councilman Traub seconded the motion. Motion Carried. *Resolution 2010-03 Town of Broadus 2010-2011 final budget of 187.01 mills for the levied fund plus the non-levied and special assessments fund budgets*, Councilman Collins moved to approve this resolution as submitted, and Councilman Day seconded the motion. Motion Carried. *Resolution 2010-04* providing for the purchase of materials from the State of Montana Department of Transportation during fiscal year 2010-2011, Councilman Collins moved to approve this resolution as submitted, and Councilman Day seconded the motion. Motion Carried. *Resolution 2010-05* stating the wages for the town employees during the 2010-2011 budget year, Councilman Day moved to approve this resolution as submitted, and Councilman Collins seconded the motion. Motion Carried. *Resolution 2010-06* modifies the water and wastewater user rates for a three year period, Councilman Day moved to approve this resolution as submitted, and Councilman Collins seconded the motion. Motion Carried.

Council agreed to waive the \$2.00 radio read fee at this time and will review again in six months. A Capital Improvement Plan will be established for the water fund, money from bulk water sales less setup fees will be deposited into this fund to begin building money for a radio read system.

Councilman Day was picked to attend this meeting of the SEMDC on October 7, 2010 @ 4:00 pm.

Power River Chamber is considering a electric message board to install in at the main intersection of town, the Town has no ordinance against it.

Public Works Williams reported on the construction meeting for the Powder River Transit Barn.

The following claims were reviewed and approved by Council:

5294 Postmaster	postage	80.36
5295 MMIA	work comp	1958.39
5493 1 <sup>st</sup> Bank	withholding	2649.58
5494 Department of Revenue	withholding	457.00
5495 Fruit Peggy	wages	1147.18
5496 Ragsdale Raymond	wages	1193.34
5497 Williams Michael	wages	1106.13
5498 Zimmer Cassidy	wages	1121.43
5499 Ferguson Walter	wages	672.17
5500 Schoenbeck John	wages	636.38
5501 Conference Registration MT Supreme Court		300.00
5502 RD Enterprise	supply	215.74
5503 D&P Auto Clinic	supply	78.00
5504 Trumps Repair	repair	225.97
5505 Boss Inc	supply	192.61
5506 Jerry's Refrigeration	repair	959.29
5507 J&S Tire and Repair Inc	repair	50.00
5508 Q Business Source	supply	215.03
5509 State of Montana	email	4.59
5510 AFLAC	insurance	218.42

With no further business, Councilman Traub moved to adjourn, Councilman Collins seconded the motion, and Mayor Hurst adjourned this meeting of the Broadus Town Council at 8:15 pm.

***Broadus Town Council  
Regular Meeting  
October 5, 2010 6:00 pm***

Mayor Alveda Hurst; Councilman Robert Traub; Councilman David Day; Chief of Police Cassidy Zimmer; Public Works Director Raymond Ragsdale; Clerk Peggy Fruit; Guests: County Commissioners Don McDowell and Les Thompson; Ron Talcott, Doug Mraz, Ward Gatlin, JT Korkow, and Julie Korkow.

While waiting for the third Councilperson to arrive, County Commissioner McDowell reported that following a meeting with Mayor Hurst today, Commissioner McDowell and Thompson furthered their discussion and decided to go with the \$1,200.00 per month for the Law Enforcement Interlocal Agreement for one year. With the cooperation between Sheriff Blain and Chief Zimmer the County Commission will review their budget to see how changes the overtime hours at the Sheriff office. The agreement will be signed and a copy will be sent to the Town.

Discussion was held between visiting Flood Plain Administrator Day, County Commissioners, and guests concerning the flood plain ordinance and the effects it's having on the residents in Town whom are trying to build but are in the flood plain. What needs to be done to change this and how soon the changes will take effect.

Mayor Hurst called the meeting to order at 6:45 pm. Following the Pledge of Allegiance, Councilwoman Day moved to approve minutes of the previous meeting as submitted by Clerk Fruit. Councilman Traub seconded the motion. Motion carried.

JT Korkow shared the information which he has learned about the flood plain and the LOMA that was obtained by Powder River County for the McCurdy Property. It is basically up to the Town whether the pin at the Courthouse is used or the LOMA elevation is used, if the LOMA elevation is used, an amendment to the Floodplain ordinance must be done. This will have to be done on a case by case assessment of the Elevation Certificates which the property owner would be responsible to present to the Council. The amendment would have to include the elevation certificate with pin marks of elevations, town site, block, lot etc...The amendment would allow the property to fall under the floodplain insurance, but would allow the property owner to build at a lower elevation than the ordinance requires. Mayor Hurst stated this would be checked into further, it must benefit everyone not just one.

Clerk Fruit will continue to work on the zoning ordinance, she inquired if the Council wanted fencing to be included in this ordinance as it was in the previous ordinance, it was agreed that it should be included.

Clerk Fruit is continuing to gather information for the Growth Policy.

Public Works Ragsdale reported the Powder River County Transist facility water hook up is currently being installed and the sewer line has been hooked up. Public Works continues to work on the main well building have to install the doors yet. PW Ragsdale will be gone Thursday.

Police Chief Zimmer will be working with Sheriff Blain on a tentative schedule of hours. Sheriff Blain would like to use the speed limit car on the highway. High School requested the use of a dump truck to put homecoming solid waste in following homecoming week.

Mayor Hurst requested Clerk Fruit to check with Councilman Collins about attending the SEMDC meeting on Thursday.

Clerk Fruit presented a sample encroachment permit, Council agreed to have Attorney Noble review this prior to adoption.

Clerk Fruit presented the water bills for the Town of Broadus, it was agreed by Council to include the water, sewer and garbage for the new fire hall building only, not the adjoining lots. Insurance for the building will also be paid for by the Town.

Council reviewed the renewal notices from the bank for the CD's which are coming up for renewal.

Council requested Clerk Fruit to send collection letter to delinquent water account, the letter will include shut off notice.

The following claims were reviewed and approved by Council:

5511 Amsden, Anne	Arbor Day Grant Reimbursement	1000.00
5512 Fruit Peggy	wages	1147.18
5513 Ragsdale Raymond	wages	1161.68
5514 Williams Michael	wages	1064.31
5515 Zimmer Cassidy	wages	1121.43
5516 Ferguson Walter	wages	572.42
5517 1 <sup>st</sup> Bank	withholdings	2466.00
5518 Department of Revenue	withholdings	473.00
5519 Postmaster	postage	125.76
5521 Robert Traub	reimbursement	40.00
5522 David Day	reimbursement	40.00
5523 Kurt Collins	reimbursement	40.00
5524 Skyview TV	supply	24.00
5525 Powder River County	law enforcement	1200.00
5526 Tongue River Electric Coop	utility	3070.27
5527 McEuen Rebecca	wages	163.25
5528 MMIA Montana	insurance	4980.60
5529 Alveda Hurst	reimbursement	40.00
5530 Tammy Van Tine	reimbursement	40.00
5531 Mid Rivers Telephone Coop	utility	143.52
5532 Range Telephone Coop	utility	129.09
5534 Dental Network of America	insurance	336.60
5535 Boss Inc	supply	71.00
5536 Broadus IGA	supply	76.59
5537 Noble Law Firm	legal service	210.00
5538 Energy Laboratories	sample	20.00
5539 DEQ	community connection fees	686.00
5540 Alderman Oil Company	supply	520.22
5541 Alderman Oil Company	propane	234.55
5542 Energy Laboratories	sample	100.00
5543 Cops Hardware & Lumber	supply	336.89
5544 Black Mountain Software	maintenance	1369.00
5545 The Corner Store	supply	555.17

With no further business, Councilman Day moved to adjourn; Councilwoman Van Tine seconded the motion. Mayor Hurst adjourned this meeting of the Broadus Town Council at 8:10 pm.

---

Peggy Fruit, Clerk

---

Alveda Hurst, Mayor

***Broadus Town Council  
Regular Meeting  
October 19, 2010 6:00 pm***

Mayor Alveda Hurst; Councilman Robert Traub; Councilman David Day; Councilman Kurt Collins; Chief of Police Cassidy Zimmer; Public Works Director Raymond Ragsdale; Clerk Peggy Fruit and Attorney Jeff Noble.

Mayor Hurst called the meeting to order at 6:00 pm. Following the Pledge of Allegiance, Councilwoman Day moved to approve minutes of the previous meeting as submitted by Clerk Fruit. Councilman Collins seconded the motion. Motion carried.

Attorney Jeff Noble discussed with Mayor and Council his review of the Encroachment Permit and License which the Town is considering for residents of Broadus whom desire to use the Town's right of way for fences, beautification, and sidewalks. An application process would be done with each case being considered individually. Clerk Fruit had contacted Town of Darby to see how they handled encroachment permits, the information received has been reviewed by Council and Attorney Noble, several changes will be done to formulate the application to Broadus and after changes are made, Attorney Noble will review it again before any final decisions are made by the Council.

Public Works Ragsdale and Clerk Fruit met with Harry Whalen, Montana Rural Water to discuss water and sewer ordinances, rate structuring, and regulations regarding the Town. Mr. Whalen provided copies of water and sewer ordinances for the Town to review, the current water and sewer ordinances will be updated after further research is done.

Clerk Fruit continues to gather information on Growth Policies, Mr. Whalen will send a copy of another small community Growth Policy for review, the Town continues to try to complete this without having to hire an engineer to complete the project.

Clerk Fruit asked Council what further information needed to be included in the Zoning Ordinance, fencing has not been addressed and should be, and this will be added and forwarded to Council for review.

Public Works Ragsdale continues to work on the main well house, getting ready for the conversion to gas chlorination, waiting on a few more items before the system can be installed. The doors are here and will be installed. The sprinkler system is ready to be blown out and winterized. Walter will be done after the leaves are all picked up, his position will resume next spring. Public Works Williams will be taking time off following his surgery; he will be gone one week for sure.

Chief Zimmer purchased a shotgun for the Police Department. Working with Sheriff Blain on scheduling, have discussed the next couple weeks thus far. Continues to work in Public Works part time and will work with PW Ragsdale to help cover garbage pickup while PW Williams is gone.

Mayor Hurst will be doing evaluations of employees beginning the first part of November. Attorney Noble has finished his review of the Town's personnel manual; Clerk Fruit will make the approved corrections and forward it to the Council for review.

Clerk Fruit presented two elevation certificates for review, one certificate was accompanied by payment of \$50.00, and Council agreed that the elevation certificate was turned in "after the fact" and the cost to the property owner according to ordinance is \$150.00, Clerk Fruit was instructed to send letter requesting remainder of payment. Flood plain Administrator Day shared information which was received from Marijo Brady, FEMA; after discussing this information, Clerk Fruit phoned Marijo Brady for a conference call with the Council. The base flood elevation being used by the Town is based on a historical event which is the best information available at 3030. Any structures built in the flood plain must be + 2 ft above the base flood elevation. It was agreed that the Flood plain Ordinance should be followed, if an individual feels their property should be out of the floodplain that individual can apply for a LOMA through FEMA. Otherwise there are guidelines which Marijo provided to build a garage (non living space) in the floodplain providing for a flood proof structure. This type of structure can be covered by flood insurance but will be at a higher rate. Marijo recommended the Town of Broadus use the Joint Application Permit form as well as the Flood Elevation Certificate form provided by FEMA. These forms need to be completed, supporting documentation attached, presented to the Flood plain Administrator for approval. Flood plain Administrator Day asked Clerk Fruit to gather the forms needed and he would visit with the individuals involved.

Mayor Hurst requests that health insurance information start being gathered for review by the Council and employees beginning in January 2011.

The following claims were reviewed and approved by Council:

5520 WCS Telecom	utility	26.11
5533 AFLAC	insurance	218.42
5546 Fruit Peggy	wages	1147.18
5547 McEuen Rebecca	wages	192.26
5548 Ragsdale Raymond	wages	1161.68
5549 Williams Michael	wages	1064.31
5550 Zimmer Cassidy	wages	1121.43
5551 Ferguson Walter	wages	572.42
5552 UI Tax Program	quarterly report	154.10
5553 IRS	quarterly report	25.00
5554 MMIA	workman comp	2351.82
5555 ATCO International	supply	109.75
5556 Jerry's Refrigeration	repair	762.01
5557 Hugh Fulton	repair	275.00
5558 Northwest Pipe Fitting Inc	repair	365.16

5559 Quill	supply	197.97
5560 State of Montana	email	4.59
5561 J&S Tire and Repair	repair	88.23
5562 D&P Auto Clinic	repair	50.00
5563 Noble Law Firm PC	purchased service	240.00
5564 Energy Laboratories	sample	300.00
5565 Hawkins Water Treatment	chlorine system	4232.00
5566 USA Blue Book	chlorine system	170.42

With no further business, Councilman Day moved to adjourn; Councilman Collins seconded the motion. Mayor Hurst adjourned this meeting of the Broadus Town Council at 8:10 pm.

---

Peggy Fruit, Clerk

---

Alveda Hurst, Mayor

***Broadus Town Council  
Regular Meeting  
November 2, 2010 6:00 pm***

Mayor Alveda Hurst; Councilman Robert Traub; Councilman David Day; Councilwoman Tammy Van Tine; Public Works Director Raymond Ragsdale; Clerk Peggy Fruit and Attorney Jeff Noble.

Mayor Hurst called the meeting to order at 6:00 pm. Following the Pledge of Allegiance, Councilwoman Day moved to approve minutes of the previous meeting as submitted by Clerk Fruit. Councilman Traub seconded the motion. Motion carried.

Attorney Noble reviewed the final draft of the Personnel Manual with Mayor and Council. The revised manual will be adopted by Resolution at the next Council Meeting, at that time all employees will receive a copy of the manual for their review. Each employee will meet with designated evaluators to review the manual and their job description as their initial evaluation; ninety days following initial evaluation the employee will be evaluated again. Councilman Day inquired what incentives are available for the employee to remain at the standards required of them, like this year no raises were given, the Town is considering reducing the health insurance benefits. Councilwoman Van Tine suggested giving options to the employee during the health insurance negotiations, possibly reducing benefits by a percentage at first etc. Mayor Hurst pointed out the employee will receive insurance, they would have to provide for their family. Nothing has been decided, the negotiations will begin in January. Clerk Fruit will gather premiums, various policy types etc.

Attorney Noble reviewed the statutes with Mayor and Council concerning zoning; a zoning commission will need to be organized. It was agreed to ask members of the planning board if they would be willing to serve on the zoning commission. Once the commission is appointed, it will be adopted by resolution. Clerk Fruit has begun updating the current zoning ordinance, once the zoning commission is formed; they will review, make any additions or deletions deemed necessary to the draft zoning ordinance, hold a public hearing for input, and make recommendations to the Council for adoption. Attorney Noble recommended: adding a table of contents, refine definitions, enforcement section, and state statutes allow for enforcement of zoning beyond the Town limits up to one mile (Clerk Fruit will check with Powder County to see what zoning regulations they have in place). Mayor and Council will consider the range of enforcement of the zoning ordinance.

Attorney Noble suggested the following changes to the Encroachment application permit and agreement: list types of fencing which isn't allowed in the town limits and should have both signatures notarized.

Clerk Fruit reported nothing has been done on the growth policy; she has been working on the zoning, personnel manual, and encroachment.

Public Works Ragsdale reported the chlorine project is currently overspent there are a few more items which are needed plus the final engineering inspection. PW Ragsdale is checking into retraining employees to work with the gas chlorination system and proper storage for extra tanks. PW Ragsdale requested to attend a supervisor training; Clerk Fruit see what options are out there for training. PW Ragsdale discussed with Council and Mayor the water usage for the month of September for the fair barn, according to our readout there was 254,000 gallons used. County feels

this reading is not correct, PW Ragsdale explained the meter is an old one which has different reading than the readout. During the month of September was the Horse sale, High School Rodeo, Derby, plus other minor events it is possible that a hose got left on. Mayor and Council agreed the bill stands as billed, recommended that public works change out meter and readout to ensure there are no problems.

Clerk Fruit was contacted about the deer problem in Broadus. Chief Zimmer will be notified.

Clerk Fruit was contacted concerning a old truck parked in town, could it be removed; it was recommended to contact the property owner to see what can be done, Clerk Fruit will do this.

The following claims were reviewed and approved by Council:

5567 Fruit Peggy	wages	1054.38
5568 Ragsdale Raymond	wages	1095.12
5569 Williams Michael	wages	1020.76
5570 Zimmer Cassidy	wages	1029.21
5571 Alveda Hurst	reimbursement-supply	15.00
5572 1 <sup>st</sup> Bank	withholdings	2149.11
5573 Department of Revenue	withholdings	383.00
5574 Williams Michael	reimbursement- mileage	60.50
5575 Postmaster	bulk mailing/postage	123.52
5576 pending		
5577 Traub Robert	reimbursement	40.00
5578 Day David	reimbursement	40.00
5579 Collins Curt	reimbursement	40.00
5580 Skyview TV	utility	24.00
5581 Powder River county	law enforcement	1200.00
5582 TRECO	utility	2519.29
5583 Mceuen Rebecca	wage	163.25
5584 MMIA Montana	health insurance	4980.60
5585 Alveda Hurst	reimbursement	40.00
5586 Tammy Van Tine	reimbursement	40.00
5587 Mid Rivers Telephone	utility	142.73
5588 Range Telephone Cooperative	utility	129.09
5589 pending		
5590 Dental Network of America	insurance	427.60
5591 Noble Law Firm	legal	255.00
5592 Energy Laboratories	samples	1780.00
5593 Trumps Repair	repair	853.29
5594 D&P Auto Clinic	repair	164.00
5595 USA Bluebook	pumps	1521.60
5596 Alderman Oil Company	supply	1111.82
5597 EMC Insurance Companies	insurance	1200.00
5598 Broadus IGA	supply	33.89
5599 RD Enterprises	supply	591.34
5600 Copps Hardware & Lumber	supply	2755.47
5601 Powder River County Treasure assessments		2516.21

With no further business, Councilwoman Van Tine moved to adjourn; Councilman Day seconded the motion. Mayor Hurst adjourned this meeting of the Broadus Town Council at 8:50 pm.

---

Peggy Fruit, Clerk

---

Alveda Hurst, Mayor

***Broadus Town Council  
Regular Meeting  
November 16, 2010 6:00 pm***

Mayor Alveda Hurst; Councilman Robert Traub; Councilman Kurt Collins; Councilwoman Tammy Van Tine; Public Works Director Raymond Ragsdale; Police Chief Cassidy Zimmer; Public Works Operator Michael Williams; Clerk Peggy Fruit and guests Harvey and Vanna Byrd.

Mayor Hurst called the meeting to order at 6:00 pm. Following the Pledge of Allegiance, Councilwoman Traub moved to approve minutes of the previous meeting as submitted by Clerk Fruit. Councilman Collins seconded the motion. Motion carried.

Harvey and Vanna Byrd inquired about getting Town water to their home in Crane Acres, their well has gone bad and they would like to hook up to the Town water line. PW Ragsdale explained that any changes to the line would have to be engineered, it would be best to have the whole crane acres commit to water and sewer. By doing it all at once there would be only one engineering cost. But not everyone in crane acres wants or needs water and sewer. Clerk Fruit suggested that they contact the water and sewer district committee to see what is being done about getting water and sewer in crane acres. The Town isn't opposed to supplying water to crane acres, but the district needs to do all the foot work to see what is needed and it will take time and funding to do the project. Clerk Fruit mentioned that since they already have the water and sewer district, they are able to apply for the funding themselves.

Personnel Manual was distributed to the employees, Mayor and Council. Resolution 2010-07 was signed by Mayor and Council present to adopt this revised version of the Town's Personnel Manual. The Mayor, Councilman Collins, Councilwoman Van Tine and all employees will meet 8:00 am November 19, 2010 to review the manual, sign the review form, and have performance evaluations done ninety days from the November 19<sup>th</sup> meeting.

Clerk Fruit reported the Growth Policy draft has been completed and sent to the Planning Board. Clerk Fruit reported that Gary Alderman is the only planning board member whom has stated he would serve on the zoning commission. Councilwoman Van Tine recommended contacting the planning board again.

Mayor Hurst revisited the water bill for the County Fair Barn, questioning the high usage. PW Ragsdale reported that meter's slow down not speed up when they wear out. PW has ordered a new meter as suggested at the last council meeting. Following discussion with public works and the Council; the Council agreed that the previous decision stands and the bill is owed in full. Clerk Fruit will type a letter for the County Commissioners.

Mayor Hurst requested for someone to volunteer to serve as board member on SEMDC. The meetings are quarterly. Councilwoman Van Tine said she would try to make the meetings.

Clerk Fruit read an email from Powder River Chamber secretary wanting the Town to help with tree lighting for the Christmas stroll. Following a conference call with Sylvia Zimmer, the tree lighting is being handled by Amber McDowell and herself.

PW Ragsdale continues to work on getting the wells switched over to gas chlorination. PW Williams was assigned the task of getting a refresher class for public works department on gas chlorination. Clerk Fruit has given PW Ragsdale the information on supervisor training; PW Ragsdale hasn't had time to review it yet. PW Ragsdale was contacted by Don McDowell is considering putting up another storage unit and would like water in it. Council requested that Mr. McDowell come to the next meeting so that all questions can be answered and it would be on the agenda so that they could act upon it. PW Ragsdale would like to attend the pipeline schooling in Gillette, following discussion it was agreed that the one the Town attends locally will be enough for right now.

Police Chief Zimmer reported on the compliance checks in the area being done by the tri-county task force. Continues to work in public works as needed; PW Williams is back to work on limited duty for one month. Chief Zimmer will be gone to Drug Task Force meeting on Thursday.

The following suggestions were made for the Mayor's corner: tree branches, cardboard in the dumpsters, and encroachment permits.

Mayor Hurst mentioned the previous meeting minutes need amended to include the time clock. Councilwoman Van Tine asked why this was being brought up again since it was not budgeted for. Mayor Hurst explained the county has a time clock they will give us at no cost, as the supervisor of the employees, she signs the time sheets and the paychecks; she doesn't need the council's permission to implement the time clock. No further discussion was held on subject.

Checking wells on the weekend, Mayor Hurst feels this should be rotated among the employees not just one employee doing them every weekend. PW Ragsdale puts down a half hour each day on the

weekend for checking wells. PW Williams has no problem checking the wells on the weekend but it would take more time for him to do so. Topic was discussed but no decision was made. Councilman Collins feels that monitoring equipment that would report to the town cell phones would be worth the investment. PW Ragsdale mentioned that he has looked into this type of system for the lagoon but didn't have any prices at this time. Both the water system and the lagoon system used to be hooked to a alarm system to report problems. Councilman Collins expressed that he would rather see money spent on monitoring system for water and sewer than the radio read system for meters. This is an area that will be researched and discussed again during the budgeting process.

The Town Christmas party will be Friday December 10<sup>th</sup> @ 7:00 pm at the Montana Blue Room.

The following claims were reviewed and approved by Council:

5576 WCS Telephone	utility	27.15
5589 AFLAC	premium	218.42
5602 Montana Magistrates Association dues		200.00
5603 Fruit Peggy	wages	1167.18
5604 Ragsdale Raymond	wages	1193.34
5605 Williams Michael	wages	1106.13
5606 Zimmer Cassidy	wages	1121.43
5607 Ferguson Walter	wages	382.49
5608 Trumps Repair	repairs	667.40
5609 J&S Tire and Repair	repairs	562.48
5610 Interstate Engineering Inc	purchased service	135.00
5611 Pumps Etcetera	purchased service	95.00
5612 Grant Trucking	coal	225.12
5613 Dana Kepner	supply	201.00
5614 Trumps Repair	supply	124.95
5615 Noble Law Firm	purchased service	285.00
5616 The Corner Store	supply	180.12
5617 American Welding & Gas Inc	supply	9.00
5618 EMC Insurance Companies	premium	1000.00
5619 Northwest Pipe Fitting Inc	supply	43.52

With no further business before the council, Councilwoman Van Tine moved to adjourn. Councilman Collins seconded the motion. Mayor Hurst adjourned this meeting of the Broadus Town Council at 8:00 p.m. The next council meeting will be December 7, 2010.

---

Peggy Fruit, Clerk

---

Alveda Hurst, Mayor

***Broadus Town Council  
Regular Meeting  
December 7, 2010 6:00pm***

Mayor Alveda Hurst; Councilman Robert Traub; Councilman Kurt Collins; Councilwoman Tammy Van Tine; Councilman Dave Day; Public Works Director Raymond Ragsdale; Police Chief Cassidy Zimmer; and Clerk Peggy Fruit present.

Mayor Hurst called the meeting to order at 6:00pm. Following the Pledge of Allegiance, Councilman Kurt Collins moved to approve minutes of the previous meeting as submitted by Clerk Fruit. Councilman Day seconded the motion. Motion carried.

Clerk Fruit reported that only one person has contacted her about being on the Zoning commission. They are still in the work out the details. Clerk Fruit reported that several citizens of Crane Acres are concerned as to their position in this plan. It is their concern that the Town of Broadus will extend the boundaries of the zoning ordinance to engulf one mile surrounding the Town. Clerk Fruit explained that MCA will allow for this but the Town Council has not ruled that this will be part of the ordinance.

As reported in the last meeting the Growth Policy draft had been completed and sent to Planning Board. The Office has not received any response. The Council recommended Clerk Fruit to contact the planning board again to see where the problem laid.



Public Works Ragsdale gave a report on the Chlorine project. He stated Nick Close, Rural Water was here but he did not have the right parts needed. The parts have been ordered and will be installed upon their arrival. After the installing there will be a Gas Safety Instruction class prior to the turning over from liquid chlorine to gas chlorine. The Council was informed as to the efficiency of the system. At the well house, we are still working on the heater.

There has been several complains on snow removal. Doing best we can but will continue to improve. We need to speak with several business owners to remove their vehicles so the crew can relocate the snow more efficiently. This would help with preventing ice to build along the sidewalks.

Paintbrush will be here the beginning of next week to video a private sewer line.

The small loader is in need of some repairs. A list will be made and cost will be determined and reviewed.

There had been several water breaks in the town due to the weather. The curb stop valve broke and had to be dug up to get it turned off; the basement flooded, replaced a water heater valve and asked for a water bill adjustment. Councilman Collins made a motion to do so and Councilman Traub seconded the motion. Mike Ruff's house water also broke during the cold snap; apparently no heat was on at the time.

Police Chief Zimmer reported the department is quiet and running smoothly. The Big Christmas Stroll went very well.

Two things regarding employees: 1) use up their comp time before the end of the year and 2) Christmas Party set for December 10<sup>th</sup> 7:00pm.

There was discussion as to Community Property Cleanup. There had been some complains. Clerk Fruit will send letters to those concerned regarding vehicles and community decay.

The following claims were reviewed and approved by Council:

5620 Fruit Peggy	wages	1167.18
5621 McEuen Rebecca	wages	22.50
5622 Ragsdale Raymond	wages	1161.68
5623 Williams Michael	wages	1064.31
5624 Zimmer Cassidy	wages	1121.43
5625 Postmaster	postage	120.72
5626 pending		
5627 Robert Traub	reimbursement	40.00
5628 David Day	reimbursement	40.00
5629 Kurt Collins	reimbursement	40.00
5630 Skyview TV	utility	24.00
5631 Powder River County	law Enforcement	1200.00
5632 TRECO	utility	2735.77
5633 McEuen Rebecca	wages	163.25
5634 MMIA	premium	4980.60
5635 Alveda Hurst	reimbursement	40.00
5636 Tammy Van Tine	reimbursement	40.00
5637 Mid Rivers Telephone	utility	145.38
5638 Range Telephone Coop	utility	129.09
5639 pending		
5640 Dental Network of America	premium	427.60
5641 Aye's Fabricating & Repair	supply	8.00
5642 Broadus IGA	supply	40.50
5643 Hawkins Water Treatment	supply	208.05
5644 Powder River County	supply	34.00
5645 Northwest Pipe Fitting Inc	supply	120.65
5646 Alderman Oil Co	utility	244.80
5647 Radar Shop	supply	59.00
5648 IRS	withholding	297.70
5649 McEuen Rebecca	reimbursement	1145.07
5650 Boss Inc	supply	159.00
5651 Alderman Oil co	supply	284.33

5652 C&B Operations LLC	parts	43.64
5653 The Corner Store	supply	524.40
5654 Dana Kepner	supply	714.00
5655 Copps Hardware & Lumber	supply	734.02
5656 RD Enterprise	supply	117.68

With no further business before the council, Councilwoman Van Tine moved to adjourn. Councilman Collins seconded the motion. Mayor Hurst adjourned this meeting of the Broadus Town Council at 8:00 p.m. The next council meeting will be December 7, 2010.

---

Peggy Fruit, Clerk

---

Alveda Hurst, Mayor